



AGENDA

**SPECIAL COMMISSION MEETING OF THE STUART CITY COMMISSION
BUDGET WORKSHOP #1
JULY 24, 2023
AT 3:30 PM
COMMISSION CHAMBERS
121 SW FLAGLER AVE.
STUART, FLORIDA 34994**

CITY COMMISSION

**Mayor Troy McDonald
Vice Mayor Becky Bruner
Commissioner Eula R. Clarke
Commissioner Christopher Collins
Commissioner Campbell Rich**

ADMINISTRATIVE

**Interim City Manager, Michael J. Mortell
Interim City Attorney, Paul J. Nicoletti
City Clerk, Mary R. Kindel**

Agenda items are available on our website at <http://www.cityofstuart.us>
Phone: (772) 288-5306. Fax: (772) 288-5305. E-mail: mkindel@ci.stuart.fl.us

In compliance with the Americans with Disabilities Act (ADA), anyone who needs a special accommodation to attend this meeting should contact the City's ADA coordinator at 772-288-5306 at least 48 hours in advance of the meeting, excluding Saturday and Sunday.

If a person decides to appeal any decision made by the Board with respect to any matter considered at this meeting, he will need a record of the proceeding, and that for such purpose he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

(RC) next to an item denotes there is a City Code requirement for a Roll Call vote.

(QJ) next to an item denotes that it is a quasi-judicial matter or public hearing.

ROLL CALL

PLEDGE OF ALLEGIANCE

COMMENTS BY CITY COMMISSIONERS

COMMENTS BY CITY MANAGER

APPROVAL OF AGENDA

COMMENTS FROM THE PUBLIC (Non-Agenda Related) (3 Minutes Max.)

DISCUSSION AND DELIBERATION

1. FISCAL YEAR 2024 OPERATING BUDGET - WORKSHOP #1

ADJOURNMENT

WHAT IS CIVILITY? Civility is caring about one's identity, needs and beliefs without degrading someone else's in the process. Civility is more than merely being polite. Civility requires staying "present" even with those persons with whom we have deep-rooted and perhaps strong disagreements. It is about constantly being open to hear, learn, teach and change. It seeks common ground as a beginning point for dialogue. It is patience, grace, and strength of character. Civility is practiced in our City Hall.

PUBLIC COMMENT: If a member of the public wishes to comment upon ANY subject matter, including quasi-judicial matters, please submit a Request to Speak form. These forms are available in the back of the Commission Chambers, and should be given to the City Clerk prior to introduction of the item number you would like to address.

CONSENT CALENDAR: Those matters included under the Consent Calendar are self-explanatory, non-controversial, and are not expected to require review or discussion. All items will be enacted by one motion. If discussion on an item is desired by any City Commissioner that item may be removed by a City Commissioner from the Consent Calendar and considered separately. If an item is quasi-judicial it may be removed by a Commissioner or any member of the public from the Consent Calendar and considered separately.

QUASI-JUDICIAL HEARINGS: Some of the matters on the Agenda may be "quasi-judicial" in nature. City Commissioners will disclose all ex-parte communications, and may be subject to voir dire by any interested party regarding those communications. All witnesses testifying will be "sworn" prior to their testimony. However, the public is permitted to comment without being sworn. Unsworn testimony will be given appropriate weight and credibility by the City Commission.

INVOCATION: Any invocation that may be offered at the opening of the Commission meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Commission. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Commission, and the Commission is not allowed by law to endorse the religious beliefs or views of this, or any other speaker.

**CITY OF STUART, FLORIDA
AGENDA ITEM REQUEST
City Commission**

Meeting Date: 7/24/2023

Prepared by: Louis Boglioli

Title of Item:

FISCAL YEAR 2024 OPERATING BUDGET - WORKSHOP #1

Summary Explanation/Background Information on Agenda Request:

A discussion of the current status of the Department Requests for the 2024 Fiscal Year Budget.

Funding Source:

N/A

Recommended Action:

N/A

ATTACHMENTS:

1. 2024_Budget_WK01

Fiscal Year 2024 Operating Budget Review

Budget Workshop #1

July 28th, 2023

All Fund Revenues

Fund	FY 2023	FY 2024	Difference	% Change
001 - General	44,529,309.30	41,997,699.00	(2,531,610.30)	-6%
104 - Landfill Property	40,867.00	40,867.00	-	0%
190 - Police Special Revenues	54,900.00	76,505.00	21,605.00	39%
110 - Leased Property Management	1,548,954.00	1,393,802.00	(155,152.00)	-10%
107 - Community Redevelopment	6,660,762.51	11,503,566.00	4,842,803.49	73%
105 - CDBG	87,200.00	2,308,496.00	2,221,296.00	2547%
410 - Water & Sewer	37,910,618.61	23,807,092.00	(14,103,526.61)	-37%
420 - Sanitation/Solid Waste	6,473,421.21	8,207,673.00	1,734,251.79	27%
430 - Stormwater Management	3,380,935.74	1,514,000.00	(1,866,935.74)	-55%

All Fund Appropriations

Fund	FY 2023	FY 2024	Difference	% Change
001 - General	42,559,220.00	43,205,999.00	646,779.00	2%
104 - Landfill Property	38,407.00	40,867.00	2,460.00	6%
190 - Police Special Revenues	48,901.00	76,505.00	27,604.00	56%
110 - Leased Property Management	1,548,954.00	1,393,802.00	(155,152.00)	-10%
107 - Community Redevelopment	6,116,183.00	13,342,120.00	7,225,937.00	118%
105 - CDBG	737,500.00	2,308,496.00	1,570,996.00	213%
410 - Water & Sewer	30,969,233.00	23,594,630.00	(7,374,603.00)	-24%
420 - Sanitation/Solid Waste	6,177,228.00	6,856,728.00	679,500.00	11%
430 - Stormwater Management	3,054,637.00	2,539,597.00	(515,040.00)	-17%

Fund Revenues vs Department Requests

Fund	Revenues	Appropriations	Difference
001 - General	41,997,699	43,205,999	(1,208,300)
104 - Landfill Property	40,867	40,867	-
190 - Police Special Revenues	76,505	76,505	-
110 - Leased Property Management	1,393,802	1,393,802	-
107 - Community Redevelopment	11,503,566	13,342,120	(1,838,554)
105 - CDBG	2,308,496	2,308,496	-
410 - Water & Sewer	23,807,092	23,594,630	212,462
420 - Sanitation/Solid Waste	8,207,673	6,856,728	1,350,945
430 - Stormwater Management	1,514,000	2,539,597	(1,025,597)
	<u>90,849,700</u>	<u>93,358,744</u>	<u>(2,509,044)</u>

Factors for “Out of Balance”

- Manager has not made any cuts to requests YET
 - Met with Departments to understand their requests and ask for prioritization and programs
- Some available funding sources have not been allocated
 - Funding sources such as Impact Fees and Reserves have not been committed
- Some funding sources have not been identified
 - Possible grant opportunities and savings from current projects may be available
- Collective Bargaining Agreements are nearing completion, and we await their fiscal impacts
- Revenues are beginning to be posted by the State but not incorporated into this iteration

General Fund Revenues

	FY 2023	FY 2024	Difference	% Change
General Fund	44,529,309.30	41,997,699.00	(2,531,610.30)	-6%
31 - Taxes	19,307,496.00	21,722,902.00	2,415,406.00	13%
32 - Permits, Fees, and Special Assessments	4,372,294.00	5,029,205.00	656,911.00	15%
33 - Intergovernmental Revenues	6,279,295.00	4,479,412.00	(1,799,883.00)	-29%
34 - Charges for Services	2,245,172.00	2,715,570.00	470,398.00	21%
35 - Judgements, Fines, and Forfeits	164,000.00	164,000.00	-	0%
36 - Miscellaneous Revenues	1,051,790.00	2,498,800.00	1,447,010.00	138%
38 - Other Sources	11,109,262.30	5,387,810.00	(5,721,452.30)	-52%

General Fund Revenue Highlights

Revenue	FY 2023	FY 2024	Difference	% Change	% Total
31110 - Ad Valorem Taxes - Current	13,021,009.00	15,209,107.00	2,188,098.00	17%	36%
31240 - Local Option Fuel Taxes	751,387.00	751,387.00	-	0%	2%
31410 - Utility Tax - Electric	2,412,948.00	2,461,207.00	48,259.00	2%	6%
31510 - State Communication Tax	1,185,757.00	1,209,473.00	23,716.00	2%	3%
31600 - Local Business Tax	683,000.00	700,000.00	17,000.00	2%	2%
32200 - Building Permits Fees	1,042,192.00	1,540,026.00	497,834.00	48%	4%
32310 - Franchise Fees - Electric	1,810,312.00	1,846,519.00	36,207.00	2%	4%
32520 - Assessment - Public Services	1,300,000.00	1,420,000.00	120,000.00	9%	3%
33512 - Municipal Revenue Sharing	829,492.00	846,082.00	16,590.00	2%	2%
33518 - 1/2 Cent Sales Tax	2,387,088.00	2,434,830.00	47,742.00	2%	6%

A word about Population

Government	April 1, 2021	April 1, 2022	# Change	% Change	% Total
Indian Town	6,580	6,590	10	0.2%	4.1%
Jupiter Island	800	793	-7	-0.9%	0.5%
Ocean Breeze	325	396	71	21.8%	0.2%
Sewall's Point	1,997	2,006	9	0.5%	1.3%
Stuart	17,664	18,764	1,100	6.2%	11.8%
Unincorporated	129,621	131,066	1,445	1.1%	82.1%
Martin County Total	156,987	159,615	2,628	1.7%	

General Fund Appropriations by Department

	FY 2023	FY 2024	Difference	% Change
110 - City Commission	879,942.00	372,611.00	(507,331.00)	-58%
120 - City Manager	652,215.00	620,040.00	(32,175.00)	-5%
125 - Human Resources	461,644.00	590,180.00	128,536.00	28%
130 - City Clerk	368,713.15	429,687.00	60,973.85	17%
140 - Financial Services	1,052,662.00	1,091,369.00	38,707.00	4%
142 - Purchasing	106,907.00	124,710.00	17,803.00	17%
150 - City Attorney	492,191.00	587,032.00	94,841.00	19%
210 - Development - Planning/Zoning	628,560.40	344,220.00	(284,340.40)	-45%
211 - Building/Permitting	868,657.00	1,569,180.00	700,523.00	81%
212 - Neighborhood Services	169,821.00	-	(169,821.00)	-100%
145 - Technology Services	1,557,395.45	1,797,080.00	239,684.55	15%
170 - Vehicle Maintenance	489,675.00	547,082.00	57,407.00	12%
215 - Building/Facility Maintenance	1,024,370.00	1,118,373.00	94,003.00	9%
190 - Police	9,507,203.00	10,687,301.00	1,180,098.00	12%
201 - Fire/Rescue	11,805,271.00	11,778,307.00	(26,964.00)	0%
118 - PS Complex Remediation	157,300.00	157,300.00	-	0%
220 - Parks/Grounds Maintenance	3,358,531.00	2,570,011.00	(788,520.00)	-23%
225 - Cemetery Maintenance	18,000.00	30,000.00	12,000.00	67%
230 - Transportation Maintenance	4,096,850.00	2,551,530.00	(1,545,320.00)	-38%
232 - Micro-Transit Operations	367,642.00	314,724.00	(52,918.00)	-14%
240 - Community Services	596,562.00	496,829.00	(99,733.00)	-17%
243 - Athletic Field Maintenance	436,242.00	448,373.00	12,131.00	3%
242 - 10th Street Recreation Center	1,056,057.00	1,121,959.00	65,902.00	6%
290 - General Non-Operating	2,406,809.00	3,858,101.00	1,451,292.00	60%

General Fund Appropriations by Category

	FY 2023	FY 2024	Difference	% Change
001 - General	<u>42,559,220.00</u>	<u>43,205,999.00</u>	<u>646,779.00</u>	2%
10 - Personal Services	23,363,819.00	26,637,249.00	3,273,430.00	14%
30 - Operating Expenses	8,009,197.14	8,475,286.00	466,088.86	6%
60 - Capital Outlay	8,949,985.86	4,923,150.00	(4,026,835.86)	-45%
70 - Debt Service	1,303,848.00	1,649,448.00	345,600.00	27%
80 - Grants and Aids	648,700.00	148,950.00	(499,750.00)	-77%
90 - Other Uses	283,670.00	1,371,916.00	1,088,246.00	384%

Community Redevelopment Agency

	FY 2023	FY 2024	Difference	% Change
Community Redevelopment Agency	6,660,762.51	11,503,566.00	4,842,803.49	73%
32 - Permits, Fees, and Special Assessments	2,700.00	2,700.00	-	0%
33 - Intergovernmental Revenues	2,398,417.00	3,139,728.00	741,311.00	31%
36 - Miscellaneous Revenues	-	-	-	
38 - Other Sources	4,259,645.51	8,361,138.00	4,101,492.49	96%

Millage – “Not to Exceed” Rate

- The Department Request is a last year millage rate of 5.0000 mills
- A ¼ mill increase, going to 5.2500 mills would be a 5% increase, generating an additional \$760K in net Ad Valorem
- This would also generate an additional \$112K payment to the CRA, netting General Fund an additional \$647K dollars
- This would leave the Manager out of balance by \$560,821

Tax Year	Taxable Value	Millage	95% for Budgeting
2023	3,201,917,274	5.0000	15,209,107
		0.2500	760,455
		5.2500	15,969,562