



AGENDA

**COMMUNITY REDEVELOPMENT BOARD
JANUARY 10, 2023
AT 4:00 PM
COMMISSION CHAMBERS
121 SW FLAGLER AVE.
STUART, FLORIDA 34994**

COMMUNITY REDEVELOPMENT BOARD

**Chairman - Tom Campenni
Board Member - Micah Hartowski
Board Member - Chris Lewis
Board Member - Frank McChrystal
Board Member - Seth Owens
Board Member - Nikolaus Schroth
Board Member - Jackie Vitale**

ADMINISTRATIVE

**Development Director, Jodi Nentwick-Kegler
CRA Executive Director, Pinal Gandhi-Savdas
Board Secretary, Mary R. Kindel**

Agenda items are available on our website at <http://www.cityofstuart.us>
Phone: (772) 288-5306. Fax: (772) 288-5305. E-mail: mkindel@ci.stuart.fl.us

In compliance with the Americans with Disabilities Act (ADA), anyone who needs a special accommodation to attend this meeting should contact the City's ADA coordinator at 772-288-5306 at least 48 hours in advance of the meeting, excluding Saturday and Sunday.

If a person decides to appeal any decision made by the Board with respect to any matter considered at this meeting, he will need a record of the proceeding, and that for such purpose he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

(RC) next to an item denotes there is a City Code requirement for a Roll Call vote.
(QJ) next to an item denotes that it is a quasi-judicial matter or public hearing.

WHAT IS CIVILITY? Civility is caring about one's identity, needs and beliefs without degrading someone else's in the process. Civility is more than merely being polite. Civility requires staying "present" even with those persons with whom we have deep-rooted and perhaps strong disagreements. It is about constantly being open to hear, learn, teach and change. It seeks common ground as a beginning point for dialogue. It is patience, grace, and strength of character. Civility is practiced in our City Hall.

PUBLIC COMMENT: If a member of the public wishes to comment upon ANY subject matter, including quasi-judicial matters, please submit a Request to Speak form. These forms are available in the back of the Commission Chambers, and should be given to the City Clerk prior to introduction of the item number you would like to address.

CONSENT CALENDAR: Those matters included under the Consent Calendar are self-explanatory, non-controversial, and are not expected to require review or discussion. All items will be enacted by one motion. If discussion on an item is desired by any City Commissioner that item may be removed by a City Commissioner from the Consent Calendar and considered separately. If an item is quasi-judicial it may be removed by a Commissioner or any member of the public from the Consent Calendar and considered separately.

QUASI-JUDICIAL HEARINGS: Some of the matters on the Agenda may be "quasi-judicial" in nature. City Commissioners will disclose all ex-parte communications, and may be subject to voir dire by any interested party regarding those communications. All witnesses testifying will be "sworn" prior to their testimony. However, the public is permitted to comment without being sworn. Unsworn testimony will be given appropriate weight and credibility by the City Commission.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

1. ADVISORY BOARD MEMBER OATH
2. ANNUAL BOARD REORGANIZATION - SELECTION OF CHAIR AND VICE CHAIR
3. NOMINATE BOARD MEMBER FOR CRA

APPROVAL OF AGENDA

APPROVAL OF MINUTES

4. APPROVAL OF 12/06/2022 CRB MINUTES

COMMENTS FROM THE PUBLIC (3 Minutes Max.)

COMMENTS BY BOARD MEMBERS (Non-Agenda Items)

ACTION ITEMS

5. MINOR URBAN CODE CONDITIONAL USE - MURALS ON 701 SE TARPON AVENUE (VA BUILDING)

RESOLUTION NUMBER 01-2023 CRB; A RESOLUTION OF THE COMMUNITY REDEVELOPMENT BOARD OF THE CITY OF STUART, FLORIDA, GRANTING A MINOR CONDITIONAL USE APPROVAL FOR PUBLIC ARTWORK (MURAL) NAMED "TRIBUTE ON TARPON" ON A PROPERTY LOCATED AT 701 SE TARPON AVENUE, AS DESCRIBED WITHIN THE ATTACHED LEGAL DESCRIPTION; GRANTING APPROVAL TO PAINT MURALS ON THE EXTERIOR WALLS OF THE BUILDING;

PROVIDING AN EFFECTIVE DATE; PROVIDING FOR CONDITIONS OF APPROVAL; AND FOR OTHER PURPOSES.

6. MURAL MATCHING GRANT AGREEMENT BETWEEN THE CRA, AND PROPERTY OWNER, AND GLENDA PRESTON (ARTIST).

RESOLUTION NUMBER 02-2023 CRA; A RESOLUTION OF THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF STUART, FLORIDA, AUTHORIZING THE BOARD CHAIR TO EXECUTE AN AGREEMENT BETWEEN THE STUART COMMUNITY REDEVELOPMENT AGENCY AND PROPERTY OWNER AND GLENDA PRESTON, FOR A MURAL MATCHING GRANT IN THE AMOUNT OF \$3,000 TO INSTALL MURAL ON THE EXTERIOR WALLS OF A BUILDING LOCATED AT 701 SE TARPON AVENUE; PROVIDING AN EFFECTIVE DATE; PROVIDING FOR CONDITIONS OF APPROVAL; AND FOR OTHER PURPOSES.

STAFF UPDATE

7. ADVISORY BOARD ORIENTATION REVIEW BY CITY CLERK

ADJOURNMENT

**CITY OF STUART, FLORIDA
AGENDA ITEM REQUEST
Community Redevelopment Board**

Meeting Date: 1/10/2023

Prepared by: Mary Kindel

Title of Item:

ADVISORY BOARD MEMBER OATH

Summary Explanation/Background Information on Agenda Request:

Advisory Board Members serving the City of Stuart will take an Oath before the City Clerk/City Attorney for public record.

Funding Source:

N/A

Recommended Action:

Take Oath.

ATTACHMENTS:

1. Board Member Oath



CITY OF STUART

Oath of Office

I, _____, am qualified under the Constitution, Laws of Florida, and the Code of Ordinances for the City of Stuart, Florida to serve as a member of the COMMUNITY REDEVELOPMENT BOARD; and that I will well and faithfully perform the duties of an advisory board member on which I am about to enter, so help me God.

Name

STATE OF FLORIDA
COUNTY OF MARTIN

The foregoing instrument was acknowledged before me by means of physical presence _____ or online notarization ____, this 10th day of January 2023, _____, who is personally known to me or who has produced Florida driver license as identification.

City Clerk

(Notary Seal)

**CITY OF STUART, FLORIDA
AGENDA ITEM REQUEST
Community Redevelopment Board**

Meeting Date: 1/10/2023

Prepared by: Mary Kindel

Title of Item:

ANNUAL BOARD REORGANIZATION - SELECTION OF CHAIR AND VICE CHAIR

Summary Explanation/Background Information on Agenda Request:

Per the CRB By-Laws (attached) adopted by the Stuart City Commission in 2020, a Chair and Vice Chair shall be appointed according to Article 3, ELECTION OF OFFICERS.

Funding Source:

N/A

Recommended Action:

Board elects a Chair and Vice Chair.

ATTACHMENTS:

1. CRB By-Laws 2020



BY-LAWS COMMUNITY REDEVELOPMENT BOARD (CRB)

These By-Laws constitute the rules adopted by the City Commission and shall apply to the Community Redevelopment Board (hereinafter the “Board” or “CRB”) for the regulation and management of its affairs.

ARTICLE 1 GENERAL

- 1.1 **Establishment and Name.** The Board is established as provided in Chapter VIII, Sec. 8.00.04 of the Land Development Code of the City of Stuart. The name shall be designated as the Stuart Community Redevelopment Board.
- 1.2 **Purpose and Objectives.** The Board shall be an advisory Board to the City Commission and to the City administration in performing the duties and responsibilities described in this code. This Board is responsible for reviewing applications for major development in within the Urban District, Historic Building development applications and Urban Code Exceptions.

ARTICLE 2 MEMBERSHIP

- 2.1 **Qualifications.** Members shall be over the age of 18 years of age. Members must also be current residents of the City of Stuart or be property owners of real estate within the geographic limits of the City.
- 2.2 **Number.** The Board shall consist of seven (7) members. Each City Commissioner shall appoint a single member to the Board. The City Manager shall appoint two (2) members to the Board, which shall be ratified by the City Commission.
- 2.3 **Term.** The Board members shall serve annual terms. The Commissioners shall ratify the membership of the Board at the annual reorganization meeting of the City Commission.

- 2.4 **Staff Liaison.** The Development Director shall serve as the senior staff person to the Board.
- 2.5 **Secretary.** The Development Director shall appoint a Secretary of the Board and as such shall prepare Board agendas, be the custodian of all books and records of the Board, keep the minutes and a recording of all votes of all Board meetings, and send out all notices of meetings and shall perform such other duties as may be requested by the Board. In the absence of the Secretary at a meeting, the Development Director shall designate an employee to act as Secretary.
- 2.6 **City Attorney.** The City Attorney shall serve as the legal advisor to the Board and attend meetings when necessary.

ARTICLE 3 ELECTION OF OFFICERS

- 3.1 Nomination and election of officers shall occur at the annual organizational meeting of the Board. The organizational meeting shall occur at the first CRB meeting after the annual reorganizational meeting of the City Commission.
- 3.2 **Officers.** Regular officers of the Board shall be a Chair and a Vice-Chair who shall be appointed by the Board at its annual reorganizational meeting.
- 3.3 **Chair.** The Chair shall preside at all meetings of the Board and shall execute instruments in the name of the Board as may be required.
- 3.4 **Vice-Chair.** The Vice-Chair shall, in the absence, disqualification, resignation or death or disability of the Chair or at the Chair's direction, shall exercise the functions of the Chair.
- 3.5 **Vacancy.** Upon a vacancy in the office of Chair or Vice-Chair, the Board members shall select one of them to fill the position at the next regular meeting following the creation of the vacancy.

ARTICLE 4 DUTIES AND RESPONSIBILITIES

- 4.1 For the properties within the community development area, the CRB shall:
- 4.2 Hear, consider, and recommend applications for Urban Code conditional use as provided at section 3.01.06 and section 11.01.10 of this Code;
- 4.3 Review development applications which pertain to historic buildings and recommend approval, approval with conditions, or denial of an application for such development;

- 4.4 Review all proposed amendments to section 3.01.00, Urban Code, and the Community Redevelopment Plan and recommend approval, approval with conditions, or denial; Review and recommend programs, projects, plans and grant applications to implement the Community Redevelopment Plan;
- 4.5 Review and recommend programs, projects, plans and grant applications to implement the Community Redevelopment Plan;
- 4.6 Conduct such hearings and workshops as may be necessary to perform the foregoing duties and responsibilities;
- 4.7 Review, hear and approve, approve with conditions, or deny applications for texture architectural materials and public art, as provided in section 3.01.06;
- 4.8 Review, hear and approve, approve with conditions, or deny applications for UPUD's within the Community Redevelopment Area;
- 4.9 The CRB shall consider all proposed amendments to the Urban Code and make a recommendation thereon to the City Commission. The Board may of its own volition propose to the City Commission that certain amendments be made to the Urban Code; and
- 4.10 The CRB shall perform any duty described herein, and any other duty specifically assigned to it by the City Commission or the Community Redevelopment Agency.

ARTICLE 5 MEETINGS

- 5.1 **Regular Meetings.** Regular meetings shall be held on the first Tuesday of each month in the City Commission Chambers at the Stuart City Hall. No meeting will be convened in the event there is no matter to be considered by the Board.
- 5.2 **Special Meetings.** Special meetings may be held at the discretion of the Redevelopment Board as necessary. Special meetings may be called by the Chairperson; any two (2) members of the Board or by the Development Director by requesting the Development Director to arrange for and give notice of such special meeting.
- 5.3 **Notice.** The Secretary shall give notice of all meetings, both regular and special to all Board members at least twenty-four (24) hours in advance of the meeting, when possible. The Secretary shall determine if a quorum will be present.
- 5.4 **Attendance.** A member who misses three (3) consecutive meetings of the Board shall be deemed to have resigned and the vacancy shall be filled.
- 5.5 **Quorum.** A quorum of the Board shall be four (4) members and an affirmative vote of a majority of those present shall be necessary to conduct business. If any meeting cannot be

conducted because a quorum is not present, the Members who are present may receive information only, and take no action other than to adjourn the meeting to a time certain and notice of such adjourned meeting shall be given to each Member.

- 5.6 **Adjourned and Continued Meetings.** Where a meeting having been set and noticed under the provisions of these By-Laws and during the course of said meeting is adjourned to a future time and place certain, there shall be no requirements for giving of notice of the time and place of continuation of said meeting other than the announcement thereof at said meeting.
- 5.7 **Rules of Order.** All meetings shall be conducted informally. If a dispute arises regarding the proper procedure to be followed, Robert's Rules of Order shall take precedence.
- 5.8 **Ethics, Public Meetings and Public Records.** Board Members shall conduct themselves in accordance with the provisions of Chapter 112, Florida Statutes regarding ethics for public officials. Board meetings shall be held in accordance with the requirements of Section 286.011, Florida Statutes (Government in the Sunshine). All Board records shall be maintained in accordance with Chapter 119, Florida Statutes (Public Records Law).

ARTICLE 6 VOTING

- 6.1 Voting shall be by voice vote and shall be recorded by individual "aye" or "nay".
- 6.2 Each member present must cast a vote on each question before the Board. Any member who has a personal interest in a matter may abstain from participating as a member of the Board in that matter. A member who abstains in any matter in which the member has a personal interest must file a Memorandum of Voting Conflict with the Secretary of the Board within fifteen (15) days after such vote.
- 6.3 No member of the Board shall represent a client before the Board in any matter that will be considered by the Board. This prohibition does not preclude Board members from representing clients before other City Boards or City Administrative Staff.
- 6.4 **Order of Business.** The Board shall follow the Order of Business as set forth in the agenda prepared by the Secretary for each meeting. The order of business may be suspended by a vote of the majority of the members present.

ARTICLE 7 AMENDMENTS

- 7.1 **Amendments.** The By-Laws of the Board may be amended at any regular or special City Commission meeting by three (3) affirmative votes.
- 7.2 The CRB Board shall make recommendations to the City Commission at any time that the By-Laws need amending.

ARTICLE 8
MISCELLANEOUS

- 8.1 Decisions of the CRB in matters that are quasi-judicial in nature shall be based upon the evidence presented to the Board at a quasi-judicial hearing. The Board shall make findings of fact and conclusions of law in making its advisory decision. The decisions or orders of the Board shall be promptly reduced to writing and signed by the chairperson and secretary.
- 8.1.1 The Secretary or Planner shall provide the Board with proof of publication of the case.
- 8.1.2 The City Planner shall present a brief report. Any correspondence in favor of or against the project shall be read into the record or summarized by the Planner during the presentation.
- 8.1.3 The applicant shall make such presentation or comments as deemed necessary.
- 8.1.4 Upon completion of all testimony, the Chairperson shall announce that no further evidence may be offered.
- 8.1.5 Discussion shall be conducted by the Board regarding the issue presented.
- 8.1.6 Final Action shall be taken by the Board after an appropriate motion and public hearing.

CITY OF STUART:


MICHAEL J. MEIER
MAYOR




MARY R. KINDEL
CITY CLERK

APPROVED AS TO FORM
AND CORRECTNESS:


MICHAEL J. MORTELL, ESQ.
CITY ATTORNEY

**CITY OF STUART, FLORIDA
AGENDA ITEM REQUEST
Community Redevelopment Board**

Meeting Date: 1/10/2023

Prepared by: Mary Kindel

Title of Item:

NOMINATE BOARD MEMBER FOR CRA

Summary Explanation/Background Information on Agenda Request:

Chapter VIII of the Land Development Code, Sec. 8.00.05 states:

A. The city commission, plus two members of the community redevelopment board, shall be the community redevelopment agency for the city, in accordance with F.S. § 163.357. The city commission shall appoint the two members of the community redevelopment board to serve as members of the community redevelopment agency for a term of four (4) years.

There is one vacancy on the CRA currently. The CRB will nominate a board member amongst themselves who is interested in serving on the CRA. The City Commission will vote on the appointment to the CRA at the January 23, 2023 Regular City Commission Meeting.

Funding Source:

N/A

Recommended Action:

Select a recommendation for one new CRA Board Member.

ATTACHMENTS:

**CITY OF STUART, FLORIDA
AGENDA ITEM REQUEST
Community Redevelopment Board**

Meeting Date: 1/10/2023

Prepared by: Susej Meleqi

Title of Item:

APPROVAL OF 12/06/2022 CRB MINUTES

Summary Explanation/Background Information on Agenda Request:

APPROVAL OF 12/06/2022 CRB MINUTES

Funding Source:

N/A

Recommended Action:

Approve Minutes.

ATTACHMENTS:

1. 12062022 CRB Minutes

**MINUTES
COMMUNITY REDEVELOPMENT BOARD OF THE CITY OF STUART
DECEMBER 6, 2022
AT 4:00 PM
COMMISSION CHAMBERS
121 SW FLAGLER AVE.
STUART, FLORIDA 34994**

COMMUNITY REDEVELOPMENT BOARD

**Chairman - Tom Campenni
Vice Chairman - Nina Dooley
Board Member - Chris Lewis
Board Member - Katherine Makemson
Board Member - Nikolaus Schroth
Board Member - Frank Wacha
Board Member - VACANT**

ADMINISTRATIVE

**Development Director, Jodi Nentwick-Kegler
CRA Executive Director, Pinal Gandhi-Savdas
Board Secretary, Jordan Pinkston**

CALL TO ORDER

4:00 PM

ROLL CALL

PRESENT: Chairperson Campenni, Board Member Lewis, Board Member Makemson, Board Member Wacha

LATE: Vice Chairperson Dooley 4:15 PM

ABSENT: Board Member Schroth

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

4:01 PM MOTION: Approve.

MOVED BY: Frank Wacha

SECONDED BY: Chris Lewis

Motion approved unanimously.

APPROVAL OF MINUTES

1. APPROVAL OF NOVEMBER 1, 2022 MINUTES

4:01 PM MOTION: Approve.
MOVED BY: Katherine Makemson
SECONDED BY: Frank Wacha
Motion approved unanimously.

COMMENTS FROM THE PUBLIC (3 Minutes Max.)

COMMENTS BY BOARD MEMBERS (Non-Agenda Items)

Board Member Frank Wacha commented that this is his last meeting on the CRB as he no longer lives within the City limits, and stated what a pleasure and honor it has been to serve. The board thanked Board Member Wacha as well.

ACTION ITEMS

2. PRESENTATION OF THE SOLAR AND ENERGY LOAN FUND (SELF) FOR IMPROVING HOMES

Pinal Gandhi-Savdas, CRA Executive Director, briefly introduced the Brush with Kindness Program and Habitat for Humanity and the funding partnership with CRA. She explained how the partnership between CRA and these programs, including the SELF program, would work in providing a funding gap for qualified low-income homeowners.

Habitat for Humanity, Mike Reading, Executive Director of Habitat came forward and reported on the status of Habitat for Humanities in the East Stuart neighborhood and support the presented program.

Roy DeGannes, representative of Solar Energy Loan Fund, a non-profit lending bank that strictly finances home improvements for low to moderate incomes, presented on the program.

4:15 PM Board Member Dooley arrived.

Board members asked questions pertaining to insurance coverage, criteria, and maximum loan amounts.

STAFF UPDATE

Ms. Gandhi-Savdas announced that Board Secretary, Jordan Pinkson had been promoted to a full-time position with the CRA Department, therefore, she would no longer be the Secretary of the board and the City Clerk's Department would be taking over the CRB Meetings.

The Board, staff, and the public thanked board member Frank Wacha for his long-time service to the board.

PUBLIC COMMENT:

1.) Mark Brechbill - Osceola St.; Commented that the program could be broadened to air conditioning and solar to offset credits.

ADJOURNMENT

4:32 PM

Mary Kindel, Board Secretary

Tom Campenni, Chairman

**Minutes to be approved at the Community Redevelopment Board
Meeting this 10th day of January, 2023.**

**CITY OF STUART, FLORIDA
AGENDA ITEM REQUEST
Community Redevelopment Board**

Meeting Date: 1/10/2023

Prepared by: Pinal Gandhi-Savdas

Title of Item:

MINOR URBAN CODE CONDITIONAL USE - MURALS ON 701 SE TARPON AVENUE (VA BUILDING)

RESOLUTION NUMBER 01-2023 CRB; A RESOLUTION OF THE COMMUNITY REDEVELOPMENT BOARD OF THE CITY OF STUART, FLORIDA, GRANTING A MINOR CONDITIONAL USE APPROVAL FOR PUBLIC ARTWORK (MURAL) NAMED "TRIBUTE ON TARPON" ON A PROPERTY LOCATED AT 701 SE TARPON AVENUE, AS DESCRIBED WITHIN THE ATTACHED LEGAL DESCRIPTION; GRANTING APPROVAL TO PAINT MURALS ON THE EXTERIOR WALLS OF THE BUILDING; PROVIDING AN EFFECTIVE DATE; PROVIDING FOR CONDITIONS OF APPROVAL; AND FOR OTHER PURPOSES.

Summary Explanation/Background Information on Agenda Request:

The applicant is requesting approval of public artwork (mural) which requires a Minor Conditional Use. The applicant is proposing patriotic murals to be painted on the exterior walls of a building located at 701 SE Tarpon Avenue.

Lead artist Glenda Preston created the colorful mural entitled "Tribute on Tarpon" to honor our veterans. The proposed patriotic murals will be painted on the VA building, which is located adjacent to the Public Safety Building, along Martin Luther King Jr Blvd in the East Stuart Neighborhood District.

The artist is proposing painting multiple murals on the building. The proposed murals will be painted on the east and adjacent north-facing walls of the VA building. The art will honor veterans throughout history and show expressions of appreciation for our veterans. The mural will remind residents and visitors of the special sacrifice of veterans to protect our nation. The art will add new vibrancy, engagement, and a sense of place to the East Stuart Neighborhood.

The mural is expected to begin in February 2023.

Funding Source:

N/A

Recommended Action:

In the case of a minor conditional use approval, the CRB is the final decision maker. Motion to approve the proposed mural subject to conditions contained in Resolution No. 01-2023 CRB.

ATTACHMENTS:

1. Resolution No. 01-2023 Mural Conditional Use and Exhibits
2. Minor Conditional Use Application
3. Artist Information and Portfolio
4. Martin County Arts Council Review
5. Public Art Land Development Code
6. Notification



**BEFORE THE COMMUNITY REDEVELOPMENT BOARD
CITY OF STUART, FLORIDA**

RESOLUTION NUMBER 01-2023 CRB

A RESOLUTION OF THE COMMUNITY REDEVELOPMENT BOARD OF THE CITY OF STUART, FLORIDA, GRANTING A MINOR CONDITIONAL USE APPROVAL FOR PUBLIC ARTWORK (MURAL) NAMED “TRIBUTE ON TARPON” ON A PROPERTY LOCATED AT 701 SE TARPON AVENUE, AS DESCRIBED WITHIN THE ATTACHED LEGAL DESCRIPTION; GRANTING APPROVAL TO PAINT MURALS ON THE EXTERIOR WALLS OF THE BUILDING; PROVIDING AN EFFECTIVE DATE; PROVIDING FOR CONDITIONS OF APPROVAL; AND FOR OTHER PURPOSES.

* * * * *

WHEREAS, pursuant to Section 3.01.08 of the Land Development Regulations of City of Stuart, Cocoa 1818, LLC (The “Applicant”) filed an application on November 30, 2022, for a Minor Conditional Use Permit to implement the public artwork (mural) project called “Tribute on Tarpon” on the exterior walls of the building located in the East Stuart Neighborhood District within the City’s Community Redevelopment Area (CRA); and

WHEREAS, the Community Redevelopment Board held a properly noticed hearing on January 10, 2023, to consider the application for public artwork (mural) as a conditional use; and

WHEREAS, at a public hearing the applicant has shown by substantial competent evidence that the proposed development does not create any detrimental effects on adjacent properties, within three hundred (300) feet of the proposed location; and

NOW THEREFORE, BE IT RESOLVED BY THE COMMUNITY REDEVELOPMENT BOARD OF THE CITY OF STUART, FLORIDA that:

Resolution #01-2023
Tribute on Tarpon
Minor Conditional Use Permit Application

SECTION 1: Subject to the conditions attached hereto, the Community Redevelopment Board hereby grants a Minor Conditional Use Approval to Giancarlo Gutierrez, property owner, for murals located at 701 SE Tarpon Avenue, Stuart, Florida. This conditional use is not assignable or transferable.

SECTION 2: A legal description of the Property is set forth in “**Exhibit A**” of this Resolution. A map depicting the property and location of the public artwork (mural) is attached hereto as “**Exhibit B**” and made a part hereof by reference; and

SECTION 3: The Applicant shall operate in accordance with all conditions set forth in “**Exhibit C**”, as attached.

SECTION 4: The Community Redevelopment Board approves the proposed mural rendering attached hereto as “**Exhibit D**” and shall be deemed as part of the development conditions.

SECTION 5: This resolution shall take effect immediately upon its adoption.

Board Member _____ offered the foregoing resolution and moved its adoption. The motion was seconded by Board Member _____, and upon being put to a roll call vote, the vote was as follows:

TOM CAMPENNI, CHAIRMAN
CHRIS LEWIS, BOARD MEMBER
NIKOLAUS SCHROTH, BOARD MEMBER
MICAH HARTOWSKI, BOARD MEMBER
JACKIE VITALE, BOARD MEMBER
FRANK MCCRYSTAL, BOARD MEMBER
SETH OWENS, BOARD MEMBER

YES	NO	ABSENT	ABSTAIN

ADOPTED this ____ day of _____, 2023.

Resolution #01-2023
Tribute on Tarpon
Minor Conditional Use Permit Application

ATTEST:

MARY KINDEL
CITY CLERK

TOM CAMPENNI
CHAIRMAN

APPROVED AS TO FORM
AND CORRECTNESS:

MICHAEL MORTELL
CITY ATTORNEY

ACCEPTANCE AND AGREEMENT

BY SIGNING THIS ACCEPTANCE AND AGREEMENT, THE UNDERSIGNED HEREBY ACCEPTS AND AGREES TO ALL OF THE TERMS AND CONDITIONS CONTAINED IN THE FOREGOING RESOLUTION, AND ALL EXHIBITS, ATTACHMENTS AND DEVELOPMENT DOCUMENTS, INTENDING TO BE BOUND THEREBY, AND THAT SUCH ACCEPTANCE AND AGREEMENT IS DONE FREELY, KNOWINGLY, AND WITHOUT ANY RESERVATION, AND FOR THE PURPOSES EXPRESSED WITHIN THE FOREGOING RESOLUTION. IF IT IS LATER DISCOVERED THAT THE UNDERSIGNED, OR ITS SUCCESSORS OR ASSIGNS HAVE FAILED IN ANY MATERIAL WAY, ITS CONDITIONS, AND THE DEVELOPMENT DOCUMENTS, THE UNDERSIGNED UNDERSTANDS AND AGREES THAT THIS RESOLUTION MAY BE AMENDED OR REPEALED BY THE CITY COMMISSION, AND THAT OTHER ADMINISTRATIVE ACTIONS AND PENALTIES MAY BE TAKEN AGAINST THE UNDERSIGNED, ITS SUCCESSORS OR ASSIGNS, BY THE CITY, INCLUDING BUT NOT LIMITED TO SANCTIONS DESCRIBED IN THIS RESOLUTION, CODE ENFORCEMENT ACTIONS, PERMIT AND LICENSING SUSPENSIONS OR REVOCATIONS, AND ANY OR ALL OTHER APPLICABLE CIVIL AND CRIMINAL ACTIONS.

IN WITNESS WHEREOF THE UNDERSIGNED HAS EXECUTED THIS ACCEPTANCE AND AGREEMENT:

WITNESSES:

Print Name:_____

By:_____
Giancarlo Gutierrez, Property Owner
Cocoa 1818, LLC

Print Name:_____

OWNERS ACKNOWLEDGMENT

The above Acceptance and Agreement of Resolution No. 01-2023 CRB was acknowledged before me this ____ day of _____, 2023, by

Notary Public, State of Florida
My Commission Expires:
Notary Seal

Personally Known _____ OR Produced Identification _____
Type of Identification Produced _____

“Exhibit A”
Legal Description

RUFF'S LITTLE DIXIE 2ND ADD'N, N 60 OF FOLLOWING: COM AT NE COR LOT 1 BLK 8, N ALG E/LN SW 1/4 OF SE 1/4 OF SEC 4 T38S R41E 379.05 TO R/W, W ALG R/W 142', S 338.07', E 40, S 40 & E 102 TO POB AS DESC'D IN OR 1505/119 &/OR 1519/1489. PREVIOUSLY DESC'D AS: N 43 OF LOT E & THAT PART OF N 89.5 OF E 142 OF SW1/4 OF SE1/4 ADJ ON N & W (LESS R/W) BLK 8

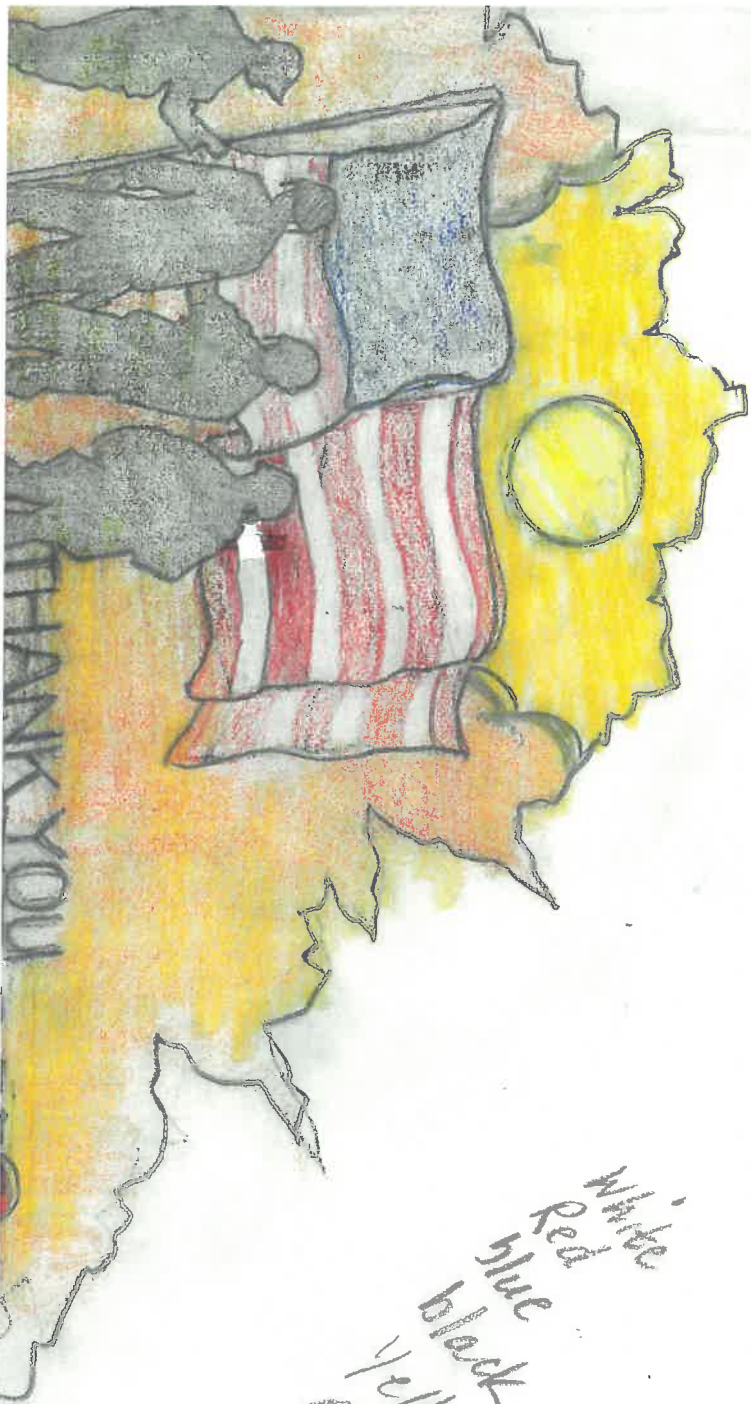
Location Map



“Exhibit C”
Conditions of Approval

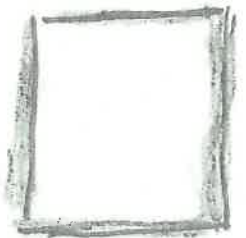
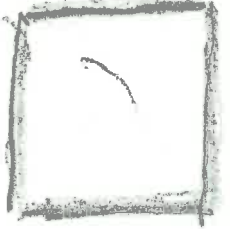
- 1) The project shall comply with the attached mural rendering in Exhibit D.
- 2) The property owner shall be responsible for maintenance of artwork (mural) on the building located at 701 SE Tarpon Avenue.

"Exhibit D" Mural Rendering

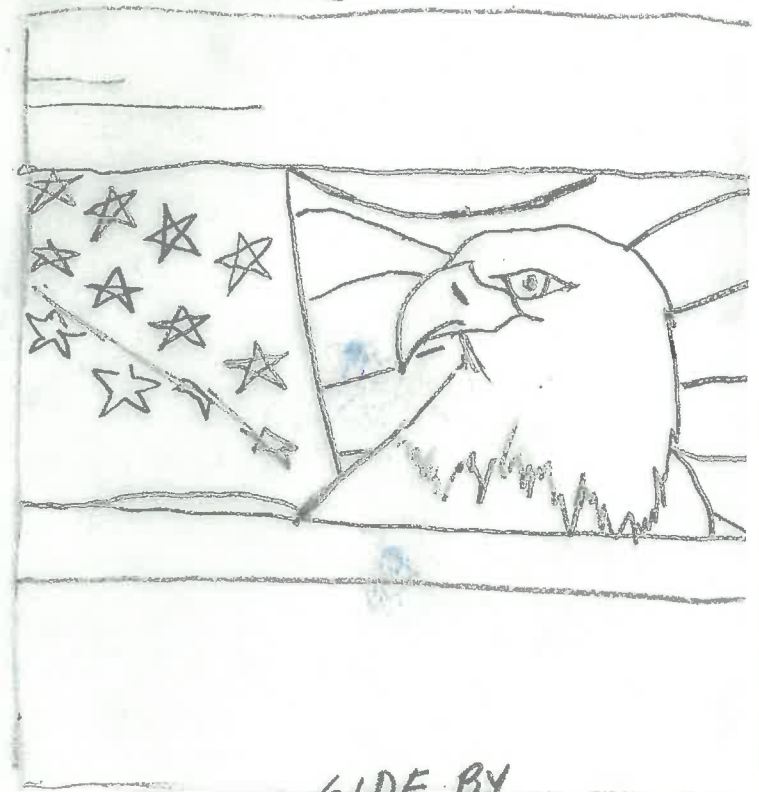


White
Red
blue
black
Yellow
Gold

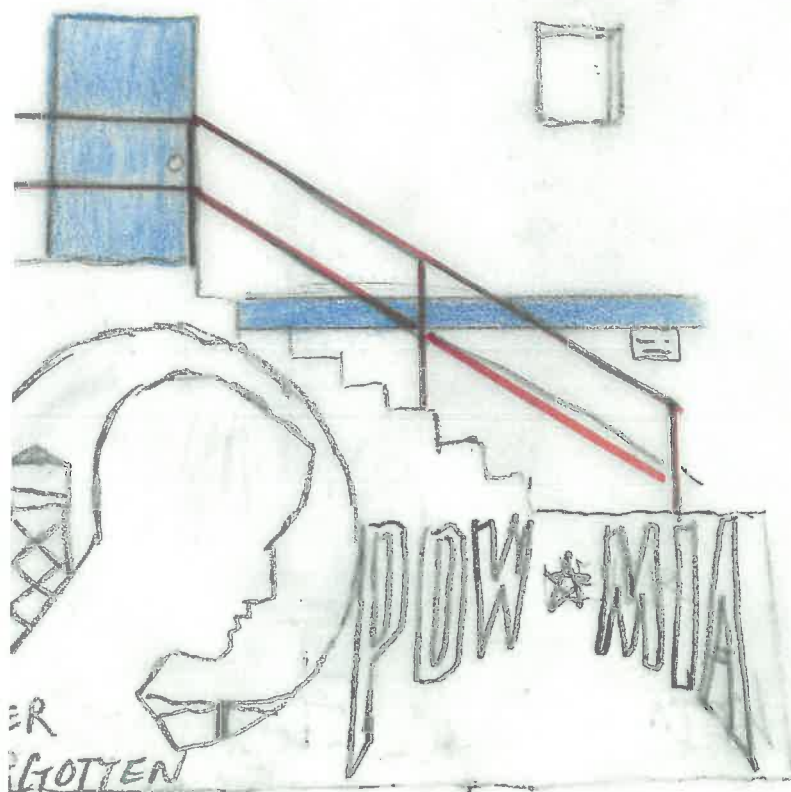
front
left



FRONT RIGHT
FRONT OF BIKE RACK



SIDE BY
POLICE DEPT



SAFE

wayfair.com/The-Holiday-Aisle
Home Improvement for Less →
wayfair Find anything

Furniture Outdoor Bedding & Bath Rugs





CITY OF STUART, FLORIDA
DEVELOPMENT DEPARTMENT
MURAL MINOR CONDITIONAL USE PERMIT

Reviewed By: _____

Application must be legible with all relevant fields completed.

Project ID# 222110010
(Staff Entry) [Signature]

Pre-App Conference Date:	Application Date: <u>11/30/22</u>
Project Name: <u>Emerald V</u>	
Parcel ID# <u>0438-41017 008002204-0000</u>	Project Address: <u>701 SE 19th Ave</u>
Zoning/CRA Sub-district:	
Subdivision:	Lot(s):
Fee: \$250.00 – Mural Minor Conditional Use Permit (Community Redevelopment Board) (This does not include fees for public notice or any required recording fees)	
A Mural Minor Conditional Use Permit shall be required for mural on public buildings and facilities within the Community Redevelopment Area and private properties limited to non-residential and mixed-use buildings and structures in the Urban Code District and East Stuart Code District located within the Community Redevelopment Area. For a Planned Unit Development (PUD), a minor amendment process for PUDs shall apply and the proposed mural shall be consistent with the terms and conditions of the Development Agreement.	
Submittal Requirements: A completed application form, one (1) copy of all documents on a PDF formatted disc, the payment of fees, and pertinent information as required below.	
Approving Authority: The Development Director is required to prepare a staff report and recommendation concerning this application for the Community Redevelopment Board (CRB) public hearing.	
Justification: Please provide justification supporting the request for a Mural Conditional Use Permit including artist's resume/portfolio, proposed location of mural (photos of exterior wall), dimensions of mural (size/scale), paint colors, type of paint or other material to be used, description of the proposed mural, color rendering/drawing, and maintenance program (use additional pages if needed).	

(over)

General Information
(Please Print or Type)

1. Property Owner, Lessee, Contract Purchaser, or Applicant (circle one):

Name: <u>Cocoa 1818 LLC</u>
Title:
Company: <u>aka Emerald V</u>
Company Address: <u>701 SE Tarpon Avenue</u>

City/State/Zip Code: <u>Stuart, FL 34994</u>
Telephone Number: <u>573-823-7963</u>
Facsimile Number:
Email Address (optional): <u>emeraldvrresidence@gmail.com</u>

2. Agent of Record (if any): The following individual is designated as the Agent of Record for the property owner, lessee, or contract purchaser and should receive all correspondence related to the application review.

Name: <u>Giancarlo Gutierrez</u>
Title: <u>Registered Agent</u>
Company: <u>Cocoa 1818 LLC</u>
Company Address: <u>5151 SW 170th Ave</u>

City/State/Zip Code: <u>Miramar, FL 33027</u>
Telephone Number: <u>954-624-2728</u>
Facsimile Number:
Email Address (optional): <u>gian.gutierrez@gmail.com</u>

3. The Undersigned, as the Property Owner, Lessee, Contract Purchaser, or Applicant (circle one), acknowledges responsibility for all City expenses associated with the referenced application (s) including time spent by the City's consultants and further acknowledges that payment of consultant fees will be made prior to the receipt of the consultant comments.

Name: <u>Giancarlo Gutierrez</u>
Title: <u>Manager/owner</u>
Company: <u>Cocoa 1818 LLC</u>
Company Address: <u>701 SW Tarpon Ave.</u> <u>Stuart, FL 34994</u>

City/State/Zip Code:
Telephone Number: <u>954-624-2728</u>
Facsimile Number:
Email Address (optional):

I hereby certify that all information contained herein is true and correct.

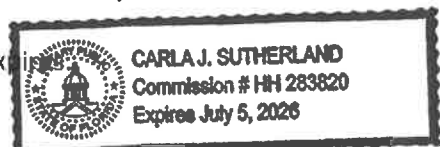
4. Signed this 28 day of October, 2022

Signature of Property Owner, Lessee, Contract Purchaser or Applicant (circle one)

State of Florida, Martin County The foregoing instrument was acknowledged before me on this 28th day of October, 2022 by Gian Gutierrez who is personally known to me, or who has produced _____ as identification and who did/did not take an oath.

[Signature]
Notary Signature

Commission expires



GLENDIA PRESTON – ARTIST

I discovered art when I was nine years old, by entering a poster contest about “Littering”. I was awarded second place, which was an art class scholarship. Being that age, I did not want to waste my Saturdays on art class. My mother made me go anyway. “Thanks Mom”!

I learned early on that art was a way for me to express myself. That is the best feeling in the world to me.

CHARITIES

- Molly’s House, Stuart, FL (see letter)
- SLC LIL Feet Annual Auction and Dinner - Ft. Pierce, FL
- WE LEAP – Domestic Violence

EXHIBITING ART AT:

- St. Lucie Cultural Alliance, Ft. Pierce, FL
- Pt. St. Lucie Civic Center, PSL, FL
- Pt. St. Lucie Courthouse, Ft. Pierce, FL
- Incubate Neighborhood Center, Ft. Pierce, FL
- Cornerstone Doctor’s Office, Hobe Sound
- Ohana Group Real Estate, Ft. Pierce, FL

HONORS/AWARDS

- Selected to represent Cultural Alliance Artists at the Black History Gala.
- Fort Pierce Art Club, Inc. “Apples Contest”. Third Place.
- St. Lucie Cultural Alliance’s Justice inaugural exhibit. Only artist to sell a painting.
- Civic Center Art Gallery Art Show 2018.

EDUCATION

- Self Taught

June 4, 2012

Ms. Glenda Preston
1673 SE Pleasantview Street
Port St. Lucie, FL 34983

Dear Ms. Preston:

Thanks to you, families experiencing a medical emergency in Martin, St. Lucie, Okeechobee, Indian River and Palm Beach counties have a place to call home during this traumatic time.

We are so appreciative of your donation of five of your paintings for inclusion as auction items at the Molly's House 3rd Annual "Prêt à Manger." Your donation went a long way to helping Molly's House raise \$11,000 to continue to provide adult and children patients and their families with a home-away-from-home during a medical crisis on the Treasure Coast. In return for your generous support, we posted your company name on the Molly's House Web site event page. Your name will remain there until June 21.

This year the "Prêt à Manger" committee worked hard create an enjoyable fundraiser that included 12 area restaurants, live music by Andrew Scott, a silent auction, Chinese auction, 50/50 raffle and House tours. Celebrity judges Jackie Holfelder from Luminaries, Mitch Kloorfain from the Hometown News and Bryan Garner of Florida Power & Light had a tough time picking the winners for appetizers, entrees and desserts. Winners included:

Appetizer - Ian's Tropical Grill

Entrée - 1st - Bagel Brothers of New York, 2nd - The Diamond Tea Room & Bistro, 3rd - Southern Pig & Cattle Co.

Dessert - 1st - Treasure Coast Confections, 2nd - Hayes Gourmets Bakery & Café

People's Choice Appetizer - 7 Orchids

People's Choice Entrée - Bagel Brothers of New York

People's Choice Dessert - Hayes Gourmets Bakery & Café

Thank you again for your support. Please call me at 772-223-6659 or e-mail me at skayser@mollyshouse.org with any questions or comments.

Sincerely,



Samantha E. Kayser
Marketing/Public Relations

*I didn't know if
you got this or not, so I'm
sending it again. Thank you
so much for your donation!*

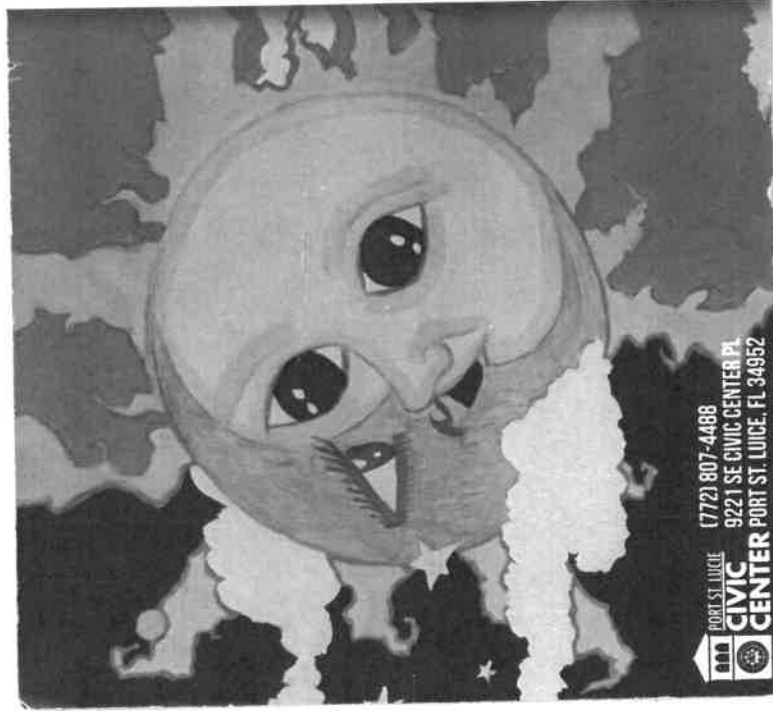
Civic Center Art Gallery
presents

Glenda Preston

Reception: July 26, 2018 6pm - 8pm

Exhibit: July 27 - Sept 13, 2018

All Artwork is for Sale





Glenda Preston

Blossoming on the Treasure Coast

By Terilynn Quinn

Glenda Preston works in multiple mediums, including acrylic, oil, watercolor, pastel, and charcoal, creating drawings, paintings, and murals.

She was born in Tallahassee and raised in Philadelphia. Glenda's mother recognized her innate artistic talent. To foster her development, her mother enrolled her in art classes beginning at the age of nine.



Glenda moved back to Florida as a teenager. But she took a long break from painting and drawing while she raised seven children, although her interest in art remained. One day, she was inspired to paint

on a block of wood, which rekindled a desire to create art once again.

Her paintings are beautiful, exhibiting a wide range of expression. Her portraiture possesses a quality of romanticism and impressionism. The results are somewhat surreal, but inviting.

She joined the Cultural Alliance in January of this year and was immediately featured as one of the artists in the *Opulence* exhibition at Ohana Group Real Estate Gallery. Glenda also was selected to represent Cultural Alliance artists at the inaugural Black History Month Gala in February. And, she was one of three artists honored at *A Night of Networking & Cultural Arts* in Stuart, where she sold three of her paintings.

Look for Glenda's artwork at the Cultural Alliance's *Justice* inaugural exhibit, taking place on May 20!

2022 Treasure Coast International Film, Music, & Art Festival October 12 - 16, 2022

2022 Festival Highlights:

- Elegant Receptions & Dinners
- Exciting After-parties
- Independent & Foreign Film Screenings
- Filmmaker Panels, Roundtables & Seminars
- Outdoor Festival, featuring a *Throwback to the 60's* theme with live music from Liverpool, a Beatles Tribute Band, & Peace of Woodstock



Celebrating 16 years!
We're dedicated to independent & foreign films of artistic and cultural importance.

See The Full Schedule & Buy Passes Online

www.tcifilmfest.org | Select Passes Now Available | \$40 Standard | \$99 VIP



*Inspiring participation and
passion for the arts in our
community*

DIRECTORS

Karen L. Barnes
Gabriella Ferraro
Ken Hooper-Capozzi
Sheryl Levine
Nicki van Vonno

EX-OFFICIO MEMBERS

Doug Smith
Martin County BOCC
Becky Bruner
City of Stuart
Amy Pritchett
Martin County School Board

Nancy K. Turrell
Executive Director

80 SE Ocean Boulevard
Stuart, FL 34994-2234
Phone: 772-287-6676
Fax: 772-288-5301
www.martinarts.org
info@martinarts.org

MEMORANDUM

TO: City of Stuart Community Redevelopment Agency Board
FR: Nancy K. Turrell, Executive Director
RE: 11 SE Osceola Street Mural Project Project
DT: December 9, 2022

Per our agreement, the proposal for the 701 SE Tarpon Mural project has been reviewed.

First and foremost, the subject matter for the location is wholly appropriate. The artist's style of "naive" uncomplicated images and color blocking are exactly suited to the type of iconic graphics often associated with patriotism. Based on her body of work, I believe she will be well suited for the task.

Our only concern is that there are no examples of larger scale mural work, yet we know that everyone has to start somewhere.

Having discussed and reviewed the project with a local muralist, some suggestions we have for the artist are to use a projector at nightfall to shine the sketches on the building. This will allow her to gain time efficiency of sketching out the design and will aid in scaling up the accuracy of the silhouette human figures. Further we wanted to note that in the Pantone system the American Flag colors are: Blue PMS 282 and Red PMS 193. The RGB numbers are: #002868 (blue) and #BF0A30 (red).

We recommend approval of this mural.



**BEFORE THE CITY COMMISSION OF
THE CITY OF STUART, FLORIDA
ORDINANCE NO. 2375-2018**

AN ORDINANCE OF THE CITY OF STUART, FLORIDA AMENDING CHAPTER 3, SECTION 3.01.08 -- "PUBLIC ART" OF THE CITY'S LAND DEVELOPMENT CODE THEREBY PROVIDING OPTIONS TO DEVELOPERS OF PROJECTS IN THE URBAN CODE DISTRICT TO CONTRIBUTE 100% OF THE PUBLIC ART FEE TO THE CITY'S PUBLIC ART TRUST FUND OR PROVIDE ON-SITE PUBLIC ARTWORK OR PAY A PORTION OF THE PUBLIC ART FEE AMOUNT TO PROVIDE ON-SITE PUBLIC ARTWORK AND THE REMAINDER TO THE CITY'S PUBLIC ART TRUST FUND; PROVIDING FOR AN EFFECTIVE DATE; CODIFICATION; AND FOR OTHER PURPOSES.

*** * * * ***

WHEREAS, the Stuart City Commission deems it in the Public's best interest to amend the Public Art section of the City's Land Development Code to provide options to developers of projects in the Urban Code District to contribute 100% of the public art fee to the City's Public Art Trust Fund or provide on-site public artwork or pay a portion of the public art fee amount to provide on-site public artwork and the remainder to the City's Public Art Trust Fund.

WHEREAS, the artwork which shall be installed as part of the development project within the Urban Code District is available to the public and will enrich the open space where it is located.

WHEREAS, the Public Art Trust will continue to enhance and enliven the Urban Code District to become a cultural destination.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF STUART, FLORIDA that:

SECTION 1: Chapter 3, Section 3.01.08 – Public Art, of the City of Stuart Land Development Code, is amended as follows:

A. *Intent.* The intent of this section is to further the commitment of the city to the aesthetic enrichment of the Urban Code District through the private acquisition of works of art so that citizens and visitors to the Urban Code District of the city will be afforded an opportunity to enjoy and appreciate works of art.

B. *Applicability.* The provisions of this section shall apply to all new development and substantial renovations (as defined in chapter XII of this Code) in the Urban Code District with the exception of a duplex, single-family home and single-family home subdivisions.

C. *[Requirements for receiving building permit.]* All new development and renovation development pursuant to chapter XII shall elect one of the options listed below prior to the issuance of a building permit:

1. Provide work of art on the development site provided the work is an original and must be created individually by a professional artist or team of artists. Bronze sculptures in limited editions of not more than 50 in all sizes and materials by a single artist are allowed. The value of the work of art shall not be less than one percent of the vertical construction cost of the development. The nature of the work of art shall be proposed by the developer and shall be submitted to the city's community redevelopment board which shall review the proposal for conformity with the public art standards set forth below. An approved work of art shall be incorporated into the site plan, public lobby floor plan or the landscape plan for the development as part thereof.
2. Contribute an amount equal to or greater than 1 percent of the vertical construction cost in lieu of providing a work of art, a developer may pay the sum of 1 percent of the vertical construction cost into the public art trust fund described below. Such payment shall be made prior to issuance of a building permit for any portion of the development.
3. If the value of on-site work of art proposed on the development site is less than one percent of the vertical construction cost of the development, a developer may have an option to contribute the remaining balance of the public art fee to the public art trust fund as described below.

D. Performance security required.

1. If a work of art has not been approved by the community redevelopment board at the time of application for a building permit, the permit applicant shall provide a performance security bond or other surety acceptable to the city, in the amount of 1 percent of the value of the vertical construction which shall be posted until the work of art is approved by the community redevelopment board. The cost estimate or bid for work of art shall be provided by the artist or representative and accepted by the city. The surety may be extended no more than 12 months from the original surety expiration date. This surety shall be cancelled, or returned when the work of art has been approved by the community redevelopment board.

2. In the event an approved work of art has not been properly constructed and installed prior to the issuance of the first certificate of occupancy for any portion of the development, the permit applicant shall provide a performance security bond or other surety acceptable to the city, in the amount of 1 percent of the value of the vertical construction which shall be posted until the work of art is completed. The surety may be extended no more than 12 months from the original surety expiration date. This surety shall be cancelled, or returned when the work of art has been properly constructed and installed. The surety may be forfeited to the public art trust fund, and the developer and property owner cited with a code violation for failing to provide the required work of art.

E. Application for work of art for development projects. An application for a minor Urban Code conditional use shall be made to construct and install a work of art. The application shall include the artist's resume and portfolio establishing the artist's credentials and abilities, a detailed description of the work of art, its proposed location on the development site and the cost evaluation as set forth below. Drawings and renderings depicting the artist(s) portfolio, the proposed work of art in terms of size/scale, color, shape, materials, and maintenance program shall be included in sufficient detail to provide the board with a clear understanding of the work of art proposed.

F. Standards for work of art. The community redevelopment board shall be governed by the following criteria in the exercise of their discretion to approve, approve with conditions, or disapprove the proposed installation of public art. In specific cases, the board shall have the authority to exercise discretion and approve a proposal that proves to be an exceptional work of art yet does not meet all of the following criteria.

1. The proposed art conforms to the definition of public art contained in this section;
2. The proposed art meets or exceeds the valuation requirement as provided herein;
3. The proposed art meets the location requirements;

4. The proposed art is visible from a public right-of-way and will enrich the open space;
4. The proposed art is of exceptional quality and enduring value;
5. The proposed art is an appropriate scale to the development site;
6. The proposed art is compatible with the neighborhood and not injurious to the neighborhood or otherwise detrimental to the public welfare;
7. The proposed art work reflects cultural diversity;
8. The proposed art does not constitute a safety hazard;
9. The proposed art does not require extraordinary maintenance.

G. Maintenance of work of art. A work of art provided and located on public or private property pursuant to this section shall be and remain the sole property of the property owner. The property owner shall be responsible for maintenance and care of the public work of art. A constructed and installed work of art approved pursuant to this section shall be retained on site in its approved condition and location and shall not be removed, replaced or altered without prior approval of the community redevelopment board.

H. Removal or replacement. After a work of art has been approved by the community redevelopment board, such works of art shall be retained on site in its approved location and shall not be removed without prior approval of the community redevelopment board unless replaced with a reasonably equivalent replacement work of art, except when deemed to be unsafe by the building official, in which case it must be replaced within 12 months. This includes displacement damages by natural disasters, in which case the replacement timeframe shall be at the discretion of the development director.

I. Additional public works of art. Following the construction and installation of a required work of art approved pursuant to this section, additional works of art are encouraged and may be constructed and installed without the approval of the community redevelopment board.

J. Public art trust fund created.

1. There is hereby created a public art trust fund for the deposit of payments made in lieu of the construction and installation of a work of art as required in this section.

2. Funds in the public art trust fund shall be used solely for the selection, acquisition, transportation, installation, maintenance and promotion of works of art to be displayed in the city and all expenditures from the fund for such purposes shall be approved by the community redevelopment agency. The cost of insurance for public art located on property owned by the city may be paid with funds in the public art fund.

3. All works of art purchased with funds in the public art trust fund shall be and remain the sole property of the city.

4. The public art fund shall be kept in an interest bearing account, separate from general revenues and all accrued interest shall be deposited in the public art fund.

K. Process for Commissioning Artworks for Public Right-of-Way or Public Places.

1. *Artist Identification:* The community redevelopment board will make a recommendation to the community redevelopment agency on the selection process that will be used for each particular project. The options for selecting Artwork are:

- a. Direct Purchase – an existing Artwork is selected for a particular project.
- b. Commission Purchase (or Invitation) – Artist is chosen to create a site-specific work of art.
- c. Limited or Open Competition
 - 1) Limited – One or more Artists are invited to submit proposals for selection.
 - 2) Open – Any artist may apply subject to criteria established by the community redevelopment board in the “Call for Artists.”
 - 1. Request for Qualification (RFQ) may be used when the commissioning body is interested in a larger pool of applicants for a project. Applicants are asked to submit qualifying material only (resume, images of past work, letter of interest, etc.) that a panel will use to determine suitability for the project. Based on the qualifying materials submitted, the pool of applicants is narrowed by a panelist to 3-5 artists to move forward in the competition. Finalist may be asked to submit a more detailed proposal, visit the site or make a presentation.
 - 2. Request for Proposal (RFP) may be used to look for proposals for a specific project/site/theme. Artists are asked to submit qualification materials and a proposal for the project.

2. *Review of Submittals:* The community redevelopment board shall review the submittals and make a recommendation to the community redevelopment agency. The final selection may be made by the community redevelopment agency or the community redevelopment agency with one or more additional participants (referred to as “panelist”) as each project dictates. These may

include a representative of the site/building/community where the artwork to be located, a local artist (not eligible for commission) or outside art/public art expert, other experts in the area of architecture, landscape architecture, engineering, urban planner, etc.

3. *Review Process/Criteria:* The community redevelopment board and community redevelopment agency or panelist may review the submitted visual material simultaneously with the written material. Artists are selected to move forward in the process based on set criteria, which may include but not limited to:
 - a. Quality, creativity & strength of past work as indicated by visual materials submitted
 - b. Technical competence demonstrated by past work
 - c. Understanding of the project goals as indicated in the RFQ or RFP
 - d. Relevance of submitted materials to the project
 - e. Aptitude of planning and budgeting
 - f. Experience working on public art projects and demonstrated ability to adapt to meet the project goals as indicated in the RFQ or RFP
 - g. Commitment to participate with agency/community as part of the concept development
 - h. Local artist or previous experience working on public art within the city limits.
4. *Interview:* In the event the community redevelopment agency or panelist cannot make a unanimous decision, finalists may be invited to make a presentation to help finalize the decision. The criteria to select the artist for the project may include but not limited to:
 - a. Artistic excellence
 - b. Ability to relate the proposed artwork to the site
 - c. Experience with projects in similar scope and/or type
 - d. Knowledge of fabrication and installation of public art proposed
 - e. Ability to be an effective communicator, team player and work with diverse groups
 - f. Ability to be detail oriented, a problem solver, an efficient project manager with an understanding of schedules and budgets
 - g. Flexibility/openness of ideas
 - h. Presented budget in realistic and flexible
5. *Contracts:* The contract shall outline the responsibilities, obligations with respect to products and services being provided by the artist, and the conditions desired by the community redevelopment agency or panelist to successfully realize the artwork.

L. *Cost estimates required.* Cost estimates for determining valuation of art, posting of security or payment in lieu shall be required from the artist and/or contractor and be presented to city development staff prior to the community redevelopment board hearing.

M. *Final compliance.* The property owner will be in compliance with this section after the installation of the public art in accordance with the approved plans, inspection by city development staff and the submittal of five photographs of the artwork on the site and a notarized statement of costs expended that meets or exceeds the requirements.

SECTION 2: All ordinances or parts of ordinances herewith are hereby repealed to the extent of such conflict.

SECTION 3: If any word, clause, sentence, paragraph, section or part thereof contained in this Ordinance is declared to be unconstitutional, unenforceable, void or inoperative by a court of competent jurisdiction, such declaration shall not affect the validity of the remainder of this Ordinance.

SECTION 4: The provisions of this ordinance shall be codified.

SECTION 5: This ordinance shall take effect upon adoption.

PASSED on First Reading this 10TH day of September, 2018.

Commissioner MEIER offered the foregoing ordinance and moved its adoption. The motion was seconded by Commissioner CLARKE and upon being put to a roll call vote, the vote was as follows:

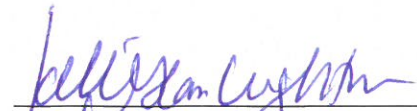
KELLI GLASS LEIGHTON, MAYOR
BECKY BRUNNER, VICE MAYOR
EULA CLARK, COMMISSIONER
MERRITT MATHESON, COMMISSIONER
MIKE MEIER, COMMISSIONER

YES	NO	ABSENT
Y		
Y		
Y		
Y		
Y		

ADOPTED on Second Reading this 24th day of September, 2018.

ATTEST:


MARY R. KINDEL
CITY CLERK


KELLI GLASS LEIGHTON
MAYOR

APPROVED AS TO FORM AND CORRECTNESS:


MICHAEL MORTELL
CITY ATTORNEY



Notice to Surrounding Property Owners

Subject: Public Hearing before the City of Stuart Community Redevelopment Board

Petitioner: Cocoa 1818, LLC and Glenda Preston, Local Artist

Project Name: Wall Murals to Honor Veterans

Parcel ID #: 04-38-41-017-008-00220-4

Address of Property: 701 SE Tarpon Avenue, Stuart, Florida (please refer to the attached location map)

Proposed Request: Request for a Minor Urban Code Conditional Use Permit Application – consider public artwork (mural) on the exterior walls of the VA building located at 701 SE Tarpon Avenue. The property is situated within the City of Stuart Community Redevelopment Area.

Dear Property Owner:

Please be advised that the City of Stuart will conduct a public hearing before the Community Redevelopment Board on **Tuesday, January 10, 2023, at 4:00 P.M.** to consider the above request.

The public hearing(s) will take place in the Stuart City Hall Commission Chambers, located at 121 S. W. Flagler Avenue in Stuart.

All interested parties and citizens may appear and be heard as to any and all matters pertinent to the request. A copy of the application is available for inspection at the Office of the City Development Department located at 121 S.W. Flagler Avenue in Stuart. If you have any questions regarding this notice, please feel free to call the CRA Administrator, Pinal Gandhi-Savdas, at (772) 283-2532, M-F 8:30 A.M. – 5:00 P.M.

Sincerely,

Glenda Preston
Artist

ArcGIS Web Map



12/12/2022, 11:15:23 AM

 Override 1  Stuart City Limits  City of Stuart  Roads

1:564
0 0 0.01 0.02 mi
0 0.01 0.01 0.02 km

Esri Community Maps Contributors, FDEP, © OpenStreetMap, Microsoft, Esri, HERE, Garmin, SafeGraph, GeoTechnologies, Inc, METI/NASA, USGS,

ArcGIS Web AppBuilder

Owner1	MailAddr	MailCity	MailState	MailZip
SALVATION ARMY, THE	1424 NE EXPRESS WAY	ATLANTA	GA	30329-2088
SALVATION ARMY, THE	1424 NE EXPRESS WAY	ATLANTA	GA	30329-2088
MARTIN LAKESIDE APARTMENTS LTD	C/O CONCORD MANAGEMENT LTD	MAITLAND	FL	32794
CITY OF STUART	121 SW FLAGLER AVE	STUART	FL	34994
GARY W E & GLORIA R	221 SE OSCEOLA ST #230	STUART	FL	34994
BARGHOUTHY SHAHER	661 NE ZEBRINA SENDA	JENSEN BEACH	FL	34957
COCOA 1818 LLC	4559 SW 33RD AVE	FORT LAUDERDALE	FL	33312

**CITY OF STUART, FLORIDA
AGENDA ITEM REQUEST
Community Redevelopment Board**

Meeting Date: 1/10/2023

Prepared by: Pinal Gandhi-Savdas

Title of Item:

MURAL MATCHING GRANT AGREEMENT BETWEEN THE CRA, AND PROPERTY OWNER, AND GLENDA PRESTON (ARTIST).

RESOLUTION NUMBER 02-2023 CRA; A RESOLUTION OF THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF STUART, FLORIDA, AUTHORIZING THE BOARD CHAIR TO EXECUTE AN AGREEMENT BETWEEN THE STUART COMMUNITY REDEVELOPMENT AGENCY AND PROPERTY OWNER AND GLENDA PRESTON, FOR A MURAL MATCHING GRANT IN THE AMOUNT OF \$3,000 TO INSTALL MURAL ON THE EXTERIOR WALLS OF A BUILDING LOCATED AT 701 SE TARPON AVENUE; PROVIDING AN EFFECTIVE DATE; PROVIDING FOR CONDITIONS OF APPROVAL; AND FOR OTHER PURPOSES.

Summary Explanation/Background Information on Agenda Request:

The Mural Matching Grant Program was approved by Resolution No. 09-2017 to encourage and promote mural artwork on private and public properties within the Community Redevelopment Area.

Each fiscal year, the CRA budgets \$20,000 for the Mural Matching Grant Program. The program provides reimbursement of up to 50% of the project cost, not to exceed \$3,000, for murals on private and public property.

The applicant is requesting a matching grant in the amount of \$3,000 for the proposed murals on a VA building located at 710 SE Tarpon Avenue. The total cost of the proposed project is estimated at \$6,180. The applicant is requesting reimbursement of 50% of the total cost of the project, not to exceed \$3,000.

The attached grant agreement approves the reimbursement of the maximum grant award in the amount of \$3,000.

The project is expected to begin upon execution of the grant agreement.

Funding Source:

Mural Matching Grant Program - \$3,000

Recommended Action:

Approve Resolution No. 02-2023 CRA to award a grant in the amount of \$3,000 for the proposed mural project.

ATTACHMENTS:

1. Resolution No. 02-2023 CRA Mural Matching Grant Agreement
2. Exhibit A - Grant Agreement with Attachment



**BEFORE THE COMMUNITY REDEVELOPMENT AGENCY
CITY OF STUART, FLORIDA**

RESOLUTION NUMBER 02-2023 CRA

A RESOLUTION OF THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF STUART, FLORIDA, AUTHORIZING THE BOARD CHAIR TO EXECUTE AN AGREEMENT BETWEEN THE STUART COMMUNITY REDEVELOPMENT AGENCY AND PROPERTY OWNER AND GLENDA PRESTON, FOR A MURAL MATCHING GRANT IN THE AMOUNT OF \$3,000 TO INSTALL MURAL ON THE EXTERIOR WALLS OF A BUILDING LOCATED AT 701 SE TARPON AVENUE; PROVIDING AN EFFECTIVE DATE; PROVIDING FOR CONDITIONS OF APPROVAL; AND FOR OTHER PURPOSES.

* * * * *

WHEREAS, the Community Redevelopment Agency approved the Mural Matching Grant Program by Resolution No. 09-2018 on September 24, 2019, to encourage and promote mural artwork on private properties and public buildings within the Community Redevelopment Area; and

WHEREAS, the Community Redevelopment Board approved the mural by Resolution No. 01-2023 on January 10, 2023, and

NOW THEREFORE, BE IT RESOLVED BY THE COMMUNITY REDEVELOPMENT AGENCY BOARD OF THE CITY OF STUART, FLORIDA that:

SECTION 1: The Stuart Community Redevelopment Agency authorizes the Board Chairman to execute an agreement between the Stuart Community Redevelopment Agency and Property Owner and Glenda Preston, to award a grant in the amount of \$3,000 to paints murals on exterior walls of a building located at 701 SE Tarpon Avenue, as attached hereto as “Exhibit A”.

SECTION 2: This resolution shall take effect immediately upon its adoption.

Board Member _____ offered the foregoing resolution and moved its adoption. The motion was seconded by Board Member _____, and upon being put to a roll call vote, the vote was as follows:

TROY MCDONALD, CHAIRPERSON
BECKY BRUNER, VICE CHAIRPERSON
EULA R. CLARKE, BOARD MEMBER
CHRISTOPHER COLLINS, BOARD MEMBER
CAMPBELL RICH, BOARD MEMBER
TOM CAMPENNI, EX-OFFICIO BOARD MEMBER
VACANT, EX-OFFICIO BOARD MEMBER

YES	NO	ABSENT	ABSTAIN

ADOPTED this _____ day of _____, 2023.

ATTEST:

MARY KINDEL
CITY CLERK

TROY MCDONALD
CHAIRPERSON

APPROVED AS TO FORM
AND CORRECTNESS:

MICHAEL MORTELL
CITY ATTORNEY

**MURAL MATCHING GRANT AGREEMENT BETWEEN STUART CRA AND
PROPERTY OWNER AND GLENDA PRESTON FOR INSTALLTION OF A MURAL IN
STUART COMMUNITY REDEVELOPMENT AREA**

THIS AGREEMENT ENTERED this ____ day of _____ 2023 by and between the City of Stuart Community Redevelopment Agency (hereinafter referred to as "CRA") and Cocoa 1818, LLC (hereinafter referred to as "Owner") and Glenda Preston (Artist).

W I T N E S S E T H:

WHEREAS, in City of Stuart Chapter 62 of the City of Stuart Code of Ordinances, the City Commissioners delegated authority to the CRA to award and administer CRA grants including contracts with owners for CRA grants; and

WHEREAS, Owner has applied for a Mural Matching Grant in the amount of \$3,000.00 dollars; and

WHEREAS, the CRA has determined that Owner meets the eligibility requirements and was approved for a grant award in the amount of \$3,000.00 dollars on January 23, 2023 ("CRA Approval"), which is a minimum of 50 % of the costs to install the mural.

NOW, THEREFORE, in consideration of the mutual covenants contained herein and other valuable consideration, the parties agree as follows:

1. Owner acknowledges to the CRA that Owner has received a copy of the Stuart Community Redevelopment Agency Mural Matching Grant Program (hereinafter referred to as "Mural Program"), that Owner has read the guidelines and requirements for the Mural Program, and that Owner has had ample opportunity to discuss the Mural Program with Owner's counsel or advisor. Owner further acknowledges to the CRA that Owner understands and agrees to abide by all of the terms and conditions of the Mural Program. Owner agrees to the terms and conditions of the Mural Program, a copy of which is attached as "Attachment 1" and incorporated herein.

2. Owner is the business owner at property described as 701 SE Tarpon Avenue, Stuart, Florida.

3. Owner has agreed to allow Glenda Preston to install the murals on the exterior walls of the property pursuant to the grant application submitted to the CRA dated November 30, 2022. ("The Mural Program") attached hereto as "Attachment 1" and incorporated herein by reference.

4. Owner and Glenda Preston agree to complete the mural within one year of the execution of this agreement. Glenda Preston shall fund 100% of the costs of the mural.

5. CRA has approved a reimbursement to Glenda Preston in the amount of \$3,000.00 to be administered pursuant to the terms of this Agreement based on an estimated cost of \$6,180.00. If the actual costs to install the mural is less than the estimated costs for the mural, the reimbursement amount shall be reduced accordingly to equal the percent of the mural costs approved for funding by the CRA. In no case will the CRA/City of Stuart be obligated to fund anything in excess of the reimbursement amount.

6. Within forty-five (45) days after confirmation that the mural was installed pursuant to the terms of the approved application, Glenda Preston shall be issued a check in the amount of the grant or reduced amount required by paragraph 5. However, if Glenda Preston fails to install the mural pursuant to the terms of the approved application, or if the project is not completed within one year from the approval of the grant, or if Glenda Preston fails to fund at least 50% of the cost of the mural, the reimbursement shall be deemed revoked and Owner as well as Glenda Preston shall be entitled to no funding.

7. This Agreement shall be governed and construed pursuant to the laws of the State of Florida.

8. This Agreement contains the entire agreement of the parties and their representatives and agents, and incorporates all prior understandings or representations, whether oral or written. No change, modification or amendment, or any representation, promise or condition, or any waiver, to this Agreement shall be binding unless in writing and signed by all parties to this agreement.

9. This Agreement is personal to Owner and Glenda Preston as the artist and may not be assigned or transferred by Owner or to Owner's respective heirs, personal representatives, successors or assigns without the prior written consent of the CRA. Further, the artist cannot be changed without written consent.

10. Reimbursement is subject to the availability of funds in the CRA Budget for the current fiscal year of the CRA.

11. If the project is not completed within one year from the execution of this Agreement, the grant award shall expire.

11. IN WITNESS WHEREOF, the parties have executed this Agreement on the date and year first written above.

OWNER(S):

(1) _____
Witness Signature

Printed/Typed Name

By: _____
Giancarlo Gutierrez, Property Owner
Cocoa 1818, LLC

Printed/Typed Name

(2) _____
Witness Signature

Printed/Typed Name

By: _____
Glenda Preston, Artist

Printed/Typed Name

COMMUNITY REDEVELOPMENT AGENCY
STUART FLORIDA

Pinal Gandhi-Savdas, CRA Administrator

David Dyess, City Manager

APPROVED AS TO FORM AND CORRECTNESS:

Michael Mortell, City Attorney



STUART COMMUNITY REDEVELOPMENT AGENCY

MURAL MATCHING GRANT PROGRAM GUIDELINES AND APPLICATION

MISSION

The objective of the program is to use murals as a catalyst for redefining our area as a destination for arts and culture. Public art is an essential component to community revitalization. Art strengthens communities, drives tourism, and fosters an environment of creativity and innovation. Through this community revitalization effort, we aim to engage the creative sector to drive economic development in Downtown Stuart.

PROGRAM DESCRIPTION

The applicants are eligible to receive financial assistance, in the form of a 50/50 funds match, not to exceed \$3,000, for new mural artwork that are adjacent to the public right-of-way or surface parking lots, or visible from the public right-of way.

Murals that are funded by the Mural Matching Grant Program may be placed on public buildings and facilities within the Community Redevelopment Area. With the appropriate contractual agreements, the City may also fund murals which are placed on private property limited to non-residential and mixed-use buildings or structures within the Urban Code District, East Stuart Code District and "The Creek" Arts & Entertainment District located within the Community Redevelopment Area (See attached Mural Project Area Map).

Murals are considered temporary works of art. Murals funded by the Mural Matching Grant Program shall be maintained for a minimum of 5 years and shall be the responsibility of the applicant and/or artist. An agreement, which will clarify terms and conditions of the commitments including maintenance, must be signed by the property owner and the artist. This ensures that murals will continue to look as their artists and designers intended, and it also ensures opportunities for new murals and mural artists that reflect the changing perspectives and styles of the community.

A mural may not use letters, words, numerals, figures, emblems, logos or any parts or combinations thereof to advertise goods, services or merchandise. Commercial signs are permitted through the City's Development Department.

ELIGIBILITY AND APPLICATION REQUIREMENTS

Anyone can propose a mural project including property owners, artists, organizations, neighborhood associations, and government agencies. Ideas for murals will be accepted from anyone, provided it complies with a Minor Conditional Use application review process, public art work criteria and public notice requirements in accordance with Section 3.01.08 and Section 11.02.00 of the City's Land Development Code, which shall be processed in conjunction with this grant application. Issuance of a Minor Conditional Use Approval shall be granted by the City's Community Redevelopment Board.

For a Planned Unit Development (PUD), a minor amendment process for PUDs shall apply and the proposed mural shall be consistent with the terms and conditions of the development agreement. Approval shall be granted by the City's Community Redevelopment Board and the City Commission. The Mural Matching Grant Program application shall be processed simultaneously with a Minor Conditional Use application approval process. Projects will be considered on a case-by-case basis, and any grant is contingent upon the approval by the Community Redevelopment Board. Approved projects will require a grant agreement, which will clarify terms and conditions of the commitments between the CRA and the applicant. The number of mural projects funded by the City will depend on the funding availability.

HOW THE MATCH WORKS

The City shall provide funding for no more than 50% of the total cost of the project, not to exceed \$3,000. Grant awards shall only be used for costs related to the mural project specified in the proposal. Grant awards shall be inclusive of artist's fees and related expense for design, supplies, insurance, transportation, installations, minor conditional use application fees/permits and public notification.

The applicant shall match the City grant through direct financial contributions, material donations (e.g. equipment, paint or other supplies) and/or volunteer time. The value of volunteer time is updated annually based on the State's wage calculation. Contact the CRA Administrator if you intend to use volunteer hours as part of your match.

APPLICATION PROCESS

1. Download an application from the City's website, www.cityofstuart.us or secure an application at City Hall, Development Department's office located on 121 SW Flagler Avenue, Downtown Stuart.
2. Review the application, and if you have any questions please call 772-288-5375.
3. Submit a completed application package to City Hall, Development Department's office, which includes the following:
 - Completed Mural Matching Grant Application
 - Attach a COMPLETED BUDGET WORKSHEET (use template provided).
 - Attach a copy of the Minor Conditional Use application submitted to the Development Department.
 - Attach proof of ownership of the property or contract agreement for mural on private property.
 - W-9 form (as applicable)
 - Attach a copy of the liability insurance
 - Image(s) of a color rendering of proposed mural project
 - Image(s) of site and/or building/structure where the mural will be placed.
 - Project timeline.
 - If attaching panels to a wall, a materials list, drawing and attachment plans must be submitted, and a building permit may be required.
 - Attach any other documentation requested by the CRA Administrator in the pre-application meeting.

The applicant is responsible for all Development Department application fees, public notice, building and other permits and fees which are associated with the proposed project.

REIMBURSEMENT PROCESS

Disbursement of grant funds shall only occur when the following documents are submitted and all other required conditions are met. Upon project completion, the applicant contacts the Development Department's office by calling 772-288-5375 with the project completion date.

The applicant submits a "reimbursement package" to the CRA which includes the following:

- Completed reimbursement form (provided by the CRA as part of the application);
- Copies of applicable invoices must show "paid in full"; (receipts must clearly show how the project was paid, i.e. check, cash must be made by cashier's check or credit)
- Proof of payment (which must be at least as much as the amount indicated in the application); and photos of mural.
- Final approval by the City staff or copies of final inspection if building permit required.

If the project is not completed within one year from the approval of the grant, the grant award shall expire.



STUART COMMUNITY REDEVELOPMENT AGENCY



MURAL MATCHING GRANT PROGRAM APPLICATION

SUBMITTING AN APPLICATION IS NOT A GUARANTEE OF FUNDING

APPLICANT INFORMATION

Name:	EMERALD V - TONI SUTHERLAND, MSW	
Address:	701 SE TARPON AVENUE	
Phone:	573-823-7963	Tax ID#
Email:	emeraldvrresidence@gmail.com	
Website:		

ARTIST INFORMATION

Lead Artist Name:	GLENDA PRESTON	
Other Artists (if applicable):		
Address:	18 NOVEDADES, PSL, FL 34952	
Phone:	772-634-4545	Tax ID#
Email:	glndprstn518@gmail.com	
Website:	ST LUCIE CULTURAL ALLIANCE, glendapreston7(instagram) GOOGLE - GLENDA PRESTON ARTIST	

MURAL LOCATION INFORMATION

Name of Business:	EMERALD V
Type of Business:	HOUSING FOR VETERANS
Property Owner Name / Phone:	Cocda 1818 LLC - 954-624-2728
Address of Proposed Project:	701 SE TARPON, STUART

MURAL PROJECT SUMMARY

Please provide project concept/description, mission statement and/or mural project name (include detailed summary on a separate attachment):

THROUGH MY ART, I WANT TO SHOW EMERALD V
VETERANS THAT OUR COMMUNITY HONORS AND
APPRECIATES THEIR SERVICE

Total Project Cost:	\$ 6,180.00
Matching Amount Requested:	\$ 3,000.00

Additional Instructions: At least one month prior to submitting your Mural Matching Grant application, meet with the CRA Administrator for an initial review of the mural, location, funding and building owner's approval. Contact Pinal Gandhi-Savdas @ (772) 288-5375 or email at pgandhi@ci.stuart.fl.us

Submit a completed application package to City Hall located at 121 SW Flagler Avenue, Development Department's office, which includes the following:

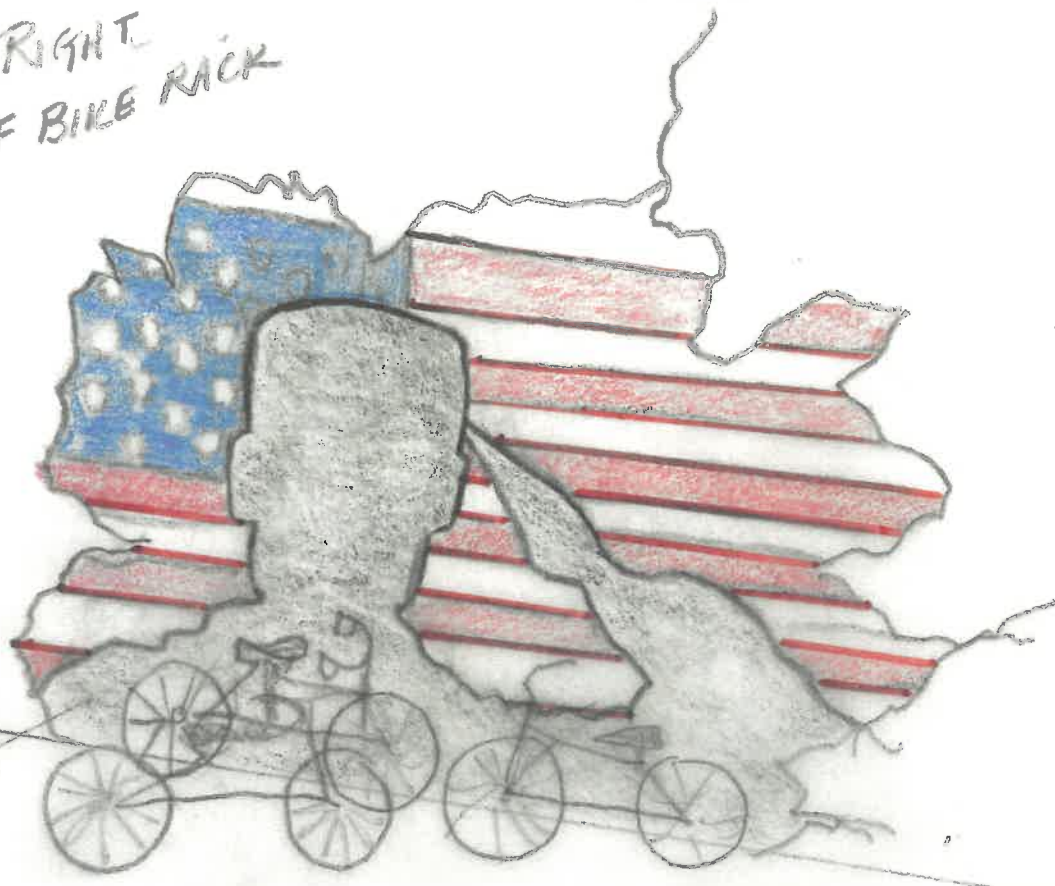
- Completed Mural Matching Grant Application.
- Attach the completed Budget Worksheet (use template provided).
- Attach a copy of the Minor Conditional Use application submitted to the Development Department.
- Attach proof of ownership of the property or contract agreement for mural on private property.
- W-9 form (as applicable).
- Attach a copy of the liability insurance.
- Image(s) of a color rendering of proposed mural project.
- Image(s) of site and/or building/structure where the mural will be placed.
- Project timeline.
- If attaching panels to a wall, a materials list, drawing and attachment plans must be submitted, and a building permit may be required.
- Attach any other documentation requested by the CRA Administrator in the pre-application meeting.

The applicant is responsible for all Development Department application fees, public notice, building and other permits and fees which are associated with the proposed project. Questions, please call 772-288-5375.

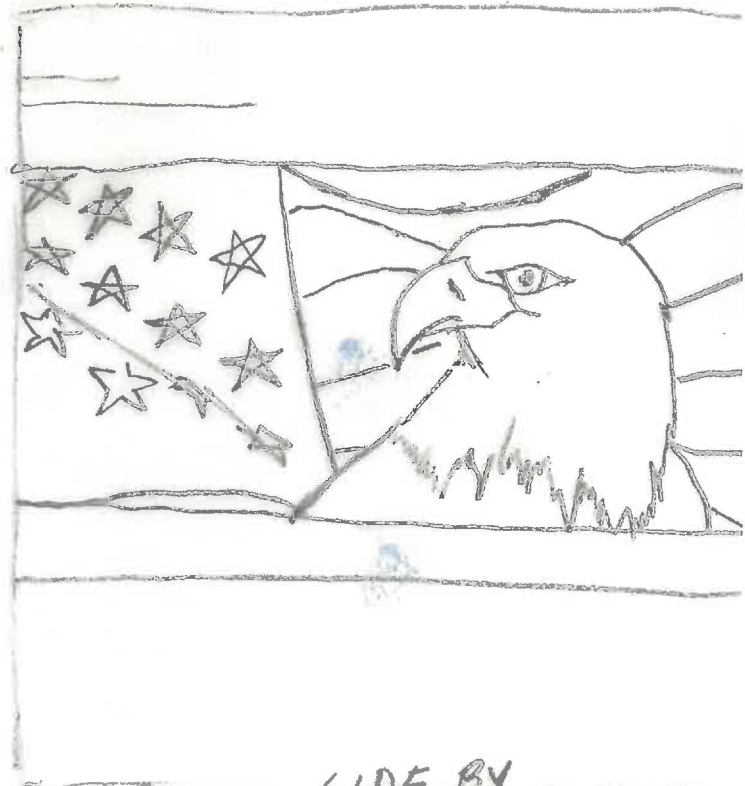
MURAL MATCHING GRANT PROGRAM BUDGET WORKSHEET		
Project Expenses:	Notes	Amount
Artist Fees	Glenda	1,200.00
Assistant Fees	Mike	1,000.00
Supplies/Materials	— Including paint	3,550.00
Insurance		
Wall Preparation	Pressure Wash - 60.00 per day	180.00
Scaffolding/Ladders/Lifts		
Sealing		
Maintenance	As needed from Artist	
Application Fees	CRA	250.00
Public Notice/Posting Sign		
Other		
Total Budget		\$6,180.00
Match:	Notes	Amount
Cash		
Foundation Grants		
Business Donations		1,000.00
Individual Donations		1,000
Fundraisers		1,180.00
Other		
Total Cash		3,180.00
In-Kind:	Notes	Amount
Volunteer Time	Use IS Value*	
Donations of Materials		
Artist Fees	Donated by lead artist	
Assistant Fees		
Wall Preparation		
Publicity/Promotion		
Other		
Total In-Kind:		
Total Match:		3,180.00
Funding Request:		3,000.00
Does match equal or exceed funding request?		No

*Estimated value according to Independent Sector (IS), a coalition of charities, foundations, corporations, and individuals that publishes research important to the nonprofit sector.

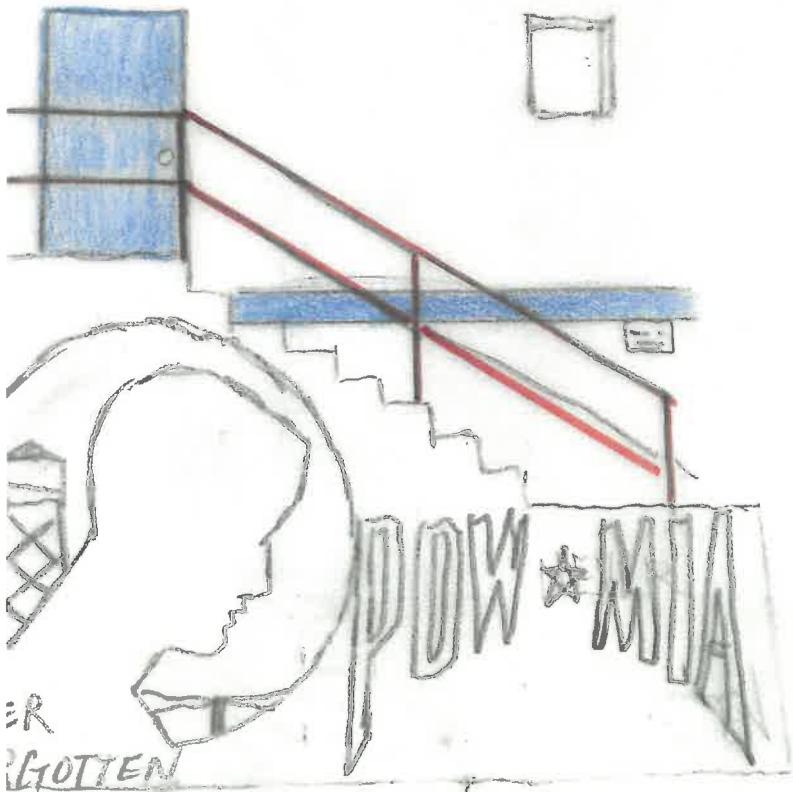
FRONT RIGHT
FRONT OF BIKE RACK



BLACK



SIDE BY
POLICE DEPT



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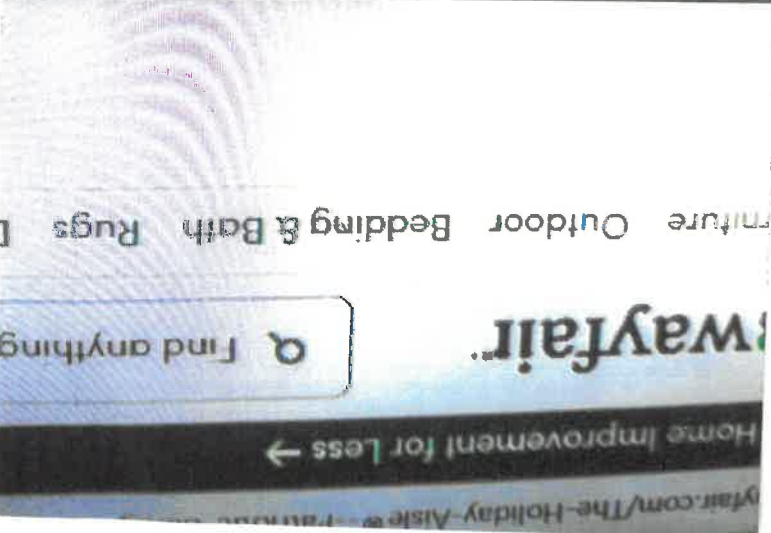
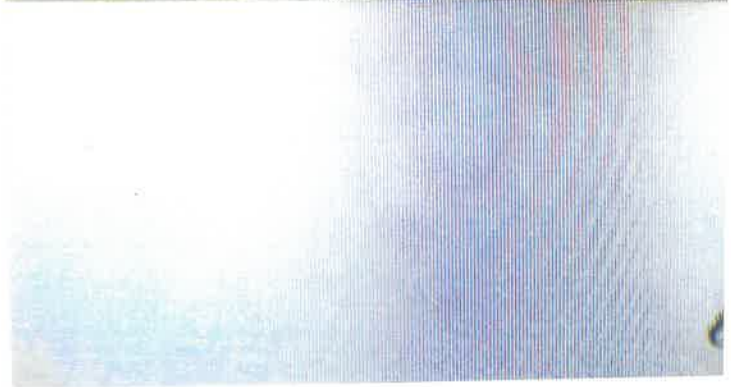
SINE



front
left

White
Red
Blue
black
yellow
gold





**CITY OF STUART, FLORIDA
AGENDA ITEM REQUEST
Community Redevelopment Board**

Meeting Date: 1/10/2023

Prepared by: Mary Kindel

Title of Item:

ADVISORY BOARD ORIENTATION REVIEW BY CITY CLERK

Summary Explanation/Background Information on Agenda Request:

The City Clerk will provide a brief presentation to review the orientation packet, Roberts Rules of Order, City assigned email addresses, and some general information.

Funding Source:

N/A

Recommended Action:

N/A

ATTACHMENTS: