



AGENDA

CITY MANAGER APPLICATION REVIEW COMMITTEE

**FEBRUARY 13, 2026
AT 10:00 AM
COMMISSION CHAMBERS
121 SW FLAGLER AVE.
STUART, FLORIDA 34994**

COMMITTEE MEMBERS

**Vice Mayor Sean Reed
Robin Cartwright
Ryenne Cavo
Karen Chambers Cuffy
Dan Hudson**

ADMINISTRATIVE

**Interim City Manager, Roz Johnson Strong
City Attorney, Lee J. Baggett
City Clerk, Mary R. Kindel**

Agenda items are available on our website at <http://www.cityofstuart.us>
Phone: (772) 288-5306. Fax: (772) 288-5305. E-mail: mkindel@ci.stuart.fl.us

In compliance with the Americans with Disabilities Act (ADA), anyone who needs a special accommodation to attend this meeting should contact the City's ADA coordinator at 772-288-5306 at least 48 hours in advance of the meeting, excluding Saturday and Sunday.

If a person decides to appeal any decision made by the Board with respect to any matter considered at this meeting, he will need a record of the proceeding, and that for such purpose he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

(RC) next to an item denotes there is a City Code requirement for a Roll Call vote.
(QJ) next to an item denotes that it is a quasi-judicial matter or public hearing.

ROLL CALL

PLEDGE OF ALLEGIANCE

1. OATH OF OFFICE, COMMITTEE MEMBERS

APPROVAL OF AGENDA

TOPICS

2. WELCOME TO THE COMMITTEE, CITY ATTORNEY
3. INTRODUCTION OF COMMITTEE MEMBERS
4. LEGAL CONCEPTS YOU NEED TO KNOW - SUNSHINE LAW, CITY ATTORNEY
5. SELECTION OF CHAIR
6. REVIEW OF APPLICATIONS FOR CITY MANAGER POSITION

ADJOURNMENT

WHAT IS CIVILITY? Civility is caring about one's identity, needs and beliefs without degrading someone else's in the process. Civility is more than merely being polite. Civility requires staying "present" even with those persons with whom we have deep-rooted and perhaps strong disagreements. It is about constantly being open to hear, learn, teach and change. It seeks common ground as a beginning point for dialogue. It is patience, grace, and strength of character. Civility is practiced in our City Hall.

PUBLIC COMMENT: If a member of the public wishes to comment upon ANY subject matter, including quasi-judicial matters, please submit a Request to Speak form. These forms are available in the back of the Commission Chambers, and should be given to the City Clerk prior to introduction of the item number you would like to address.

CONSENT CALENDAR: Those matters included under the Consent Calendar are self-explanatory, non-controversial, and are not expected to require review or discussion. All items will be enacted by one motion. If discussion on an item is desired by any City Commissioner that item may be removed by a City Commissioner from the Consent Calendar and considered separately. If an item is quasi-judicial it may be removed by a Commissioner or any member of the public from the Consent Calendar and considered separately.

QUASI-JUDICIAL HEARINGS: Some of the matters on the Agenda may be "quasi-judicial" in nature. City Commissioners will disclose all ex-parte communications, and may be subject to voir dire by any interested party regarding those communications. All witnesses testifying will be "sworn" prior to their testimony. However, the public is permitted to comment without being sworn. Unsworn testimony will be given appropriate weight and credibility by the City Commission.

**CITY OF STUART, FLORIDA
AGENDA ITEM REQUEST
City Commission**

Meeting Date: 2/13/2026

Prepared by: Susej Meleqi

Title of Item:

OATH OF OFFICE, COMMITTEE MEMBERS

Summary Explanation/Background Information on Agenda Request:

Advisory Board Members serving the City of Stuart will take an Oath before the City Clerk/City Attorney for public record.

Funding Source:

N/A

Recommended Action:

Committee Member take an Oath.

ATTACHMENTS:

1. Board Member Oath



CITY OF STUART

Oath of Office

I, _____, am qualified under the Constitution, Laws of Florida, and the Code of Ordinances for the City of Stuart, Florida to serve as a member of the CITY MANAGER APPLICATION REVIEW COMMITTEE and that I will well and faithfully perform the duties of an advisory board member on which I am about to enter, so help me God.

COMMITTEE MEMBER NAME

STATE OF FLORIDA
COUNTY OF MARTIN

The foregoing instrument was acknowledged before me by means of physical presence _____ or online notarization ____, this 13th day of February 2026, _____, who is personally known to me or who has produced Florida driver license as identification.

City Clerk

(Notary Seal)

**CITY OF STUART, FLORIDA
AGENDA ITEM REQUEST
City Commission**

Meeting Date: 2/13/2026

Prepared by: Susej Meleqi

Title of Item:

WELCOME TO THE COMMITTEE, CITY ATTORNEY

Summary Explanation/Background Information on Agenda Request:

Funding Source:

Recommended Action:

ATTACHMENTS:

**CITY OF STUART, FLORIDA
AGENDA ITEM REQUEST
City Commission**

Meeting Date: 2/13/2026

Prepared by: Susej Meleqi

Title of Item:

INTRODUCTION OF COMMITTEE MEMBERS

Summary Explanation/Background Information on Agenda Request:

Committee members are asked to introduce themselves and provide a brief background.

Funding Source:

N/A

Recommended Action:

N/A

ATTACHMENTS:

**CITY OF STUART, FLORIDA
AGENDA ITEM REQUEST
City Commission**

Meeting Date: 2/13/2026

Prepared by: Susej Meleqi

Title of Item:

LEGAL CONCEPTS YOU NEED TO KNOW - SUNSHINE LAW, CITY ATTORNEY

Summary Explanation/Background Information on Agenda Request:

City Attorney to review legal concepts of the Florida Government Sunshine Law.

Funding Source:

N/A

Recommended Action:

N/A

ATTACHMENTS:

1. Sunshine Law Flyer



Government-in-the-Sunshine Law

Florida Statute **286.011**, commonly known as the **Government-in-the-Sunshine Law**, applies broadly to any gathering of **two or more members** of the same board or commission where they discuss matters that will foreseeably come before that board for official action.

Specifically, the law applies to:

- **Governmental Boards and Commissions:** This includes all boards and commissions of any **state agency** or authority, as well as those of any **county, municipal corporation (city), or political subdivision**.
- **Advisory Boards:** It extends to advisory councils and committees created by government entities if they perform more than just simple fact-finding (e.g., making recommendations or screening applicants).
- **Appointed and Elected Officials:** The law applies to both **elected and appointed** members, including **officers-elect** who have been elected but have not yet taken office.
- **Single Individuals (in limited cases):** If a single board member has been delegated the authority to act or negotiate on behalf of the entire board, their actions may also be subject to the law.

Exemptions: The law does **not** generally apply to the **judiciary** or the **state legislature**, which have their own sets of rules. Additionally, there are specific "shade" meeting exemptions for discussing **pending litigation strategy** with an attorney or for **collective bargaining** negotiations.

Violation Penalties

Violating Florida's Sunshine Law (F.S. 286.011) can lead to significant criminal, civil, and administrative consequences for both the individual and the government body.

Criminal Penalties

A **knowing violation** of the law is a **second-degree misdemeanor**. Convicted individuals may face:

- **Jail time:** Up to **60 days** of imprisonment.
- **Fines:** A fine of up to **\$500**.

Noncriminal Infractions

An **unintentional or inadvertent violation** is considered a noncriminal infraction.

- **Civil Fine:** Public officers can be fined up to **\$500** for such infractions.
- **Removal from Office:** The Governor may suspend an elected or appointed public officer indicted or informed against for a misdemeanor arising from official duties.

**CITY OF STUART, FLORIDA
AGENDA ITEM REQUEST
City Commission**

Meeting Date: 2/13/2026

Prepared by: Susej Meleqi

Title of Item:
SELECTION OF CHAIR

Summary Explanation/Background Information on Agenda Request:
Committee to choose a Chair for the board.

Funding Source:
N/A

Recommended Action:
Motion to select the Committee Chair.

ATTACHMENTS:

**CITY OF STUART, FLORIDA
AGENDA ITEM REQUEST
City Commission**

Meeting Date: 2/13/2026

Prepared by: Susej Meleqi

Title of Item:

REVIEW OF APPLICATIONS FOR CITY MANAGER POSITION

Summary Explanation/Background Information on Agenda Request:

The Committee will review all applications and develop a recommended shortlist for consideration by the City Commission.

Funding Source:

N/A

Recommended Action:

To develop a shortlist to forward to the Stuart City Commission.

ATTACHMENTS: